



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**ST. JOHN'S COLLEGE OF ARTS AND SCIENCE,
AMMANDIVILAI**

**ST.JOHNS COLLEGE OF ARTS AND SCIENCE, AMMANDIVILAI - 629204
KANYAKUMARI DISTRICT, TAMILNADU**

629204

www.stjohnskk.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

St. John's College of Arts and Science spread its wing in the field of educational service in the academic year **2009 – 2010** which was a *ray of hope* for the most underprivileged community belonging to the **deep remote rural area** and the **coastal belt of Kanyakumari District, Tamilnadu**. The seeds sown by the humble and pious catholic Father's Rev. Dr. V. John Bosco and Rev. Fr. Albin Roby with the noble support and sponsor of the ecclesiastical philanthropist Rev. Fr. Jan Vriend have been now deeply rooted and enlightened thousands of lives with 13 years of professional excellence.

With the core values of *Seek, Strive, Succeed, and Serve* the institution aims to provide **quality education** and promote among the students of the college, a sense of duty and service to the society. The college attained recognition under sections **2(f) and 12(b)** of the UGC Act, 1956 on 09th March 2022. The college is in a rural setting, with most students coming from rural and interior parts of the district, and involves consistent mentoring and nurturing by the teaching faculty.

The college is dedicated to imparting quality higher education and for its continuous improvement; it receives **support from all its stakeholders**. The college continuously harnesses knowledge in all forms and disseminates knowledge among young minds, creating an **influential impact** in preparing the ideal citizens of tomorrow.

Since its inception in 2009, the college has become a **boon** as more and more youths from the surrounding villages can avail the benefits of securing higher education at an **affordable cost**. The College has served the student community and is steadily inching toward the goal of achieving excellence in the field of **inclusive and comprehensive education**.

The college is situated in a **serene** atmosphere with **high-tech infrastructure, spacious classrooms; ICT facilities-enabled** seminar halls, multimedia rooms, and smart classrooms. **Well-equipped laboratories**, Computer labs, a digital library, and a hygienic canteen are also available. 14 buses are operated covering a **50 km radius** from the college touching the nook and corner of the remote rural and coastal belt for the benefit of the students.

Vision

To create an environment in which our students can fulfill their potential, pursue excellence, overcome challenges, and be the global leaders of the future.

Mission

To provide **accessible, affordable, and personalized educational opportunities** and to build character as founded on the Christian values of faith, hope, and love.

The Mission statement is achieved through the following objectives;

1. To inculcate *academic excellence* among students through holistic education.
2. To provide an environment in the college that *promotes moral and ethical values*.
3. To foster *logical, balanced* temperament and *creative thinking* among students.
4. To equip the students with *knowledge and skills* to maximize their career opportunities.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Progressive, helpful, inspiring, and visionary management
2. Adequate and well-maintained academic and physical facilities with state-of-the-art infrastructure.
3. Qualified, dedicated, and competent faculty.
4. Good academic ambiance.
5. Safe and secured campus for both staff and students.
6. Experiential, participative, and project-based learning.
7. Student-centric teaching- learning process.
8. Well-defined program and course outcomes.
9. Opportunities for professional development of staff.
10. Adequate number of extension and outreach activities through NSS promoting social responsibility.
11. Good student support services including counseling and effective grievance redressal mechanism.
12. Dedicated career and placement center.
13. Good financial support to needy students.
14. Encouragement to students to participate in curricular, co-curricular, and extra-curricular facilitating holistic development.
15. The ACS chapter is available only in our college campus. No other colleges in the district have the chapter.

Institutional Weakness

1. Being an affiliated college, there is limited scope for academic flexibility in curriculum planning and designing.
2. Due to a lack of hostel facilities, the College was not able to admit students from other states.
3. Less number of students opting out of higher studies due to weak economic backgrounds.
4. Being located in a rural area, there is limited scope for consultancy services.
5. UGC grants are not yet received by the college..

Institutional Opportunity

1. To develop the institution as a center of excellence offering more number of multi-disciplinary

programs at UG and PG levels.

2. To become an autonomous institution.
3. To offer UGC /Government sponsored skill-based value-added certificate programs.
4. To have more industry linkages and collaborative programs.
5. To get industry/governmental/non-governmental agency-sponsored research programs.
6. To increase the number of publications in UGC-recognized research journals/Scopus-indexed journals.
7. To improve the number of students opting for higher education.
8. To strengthen training facilities for competitive examinations.

Institutional Challenge

1. To fulfill cent percent admissions in all programs
2. To motivate UG students to get cent percent success in university examination results.
3. To motivate students to take up competitive examinations
4. To establish linkage with more number of organizations
5. To initiate student and faculty exchange programs

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular aspects of St. John's College of Arts and Science are governed by Manonmaniam Sundaranar University Ordinance and guidelines. The process of *Curriculum design is done by the Board of Studies of the University* and processed through the participation of member colleges and professional bodies. To ensure learning outcomes of each subject , *continuous evaluation and internal assessment are carried out through assignments, projects, weekly tests, class tests, and seminars.*

The institute follows an *academic calendar and is framed by the IQAC* and is on other ends with Manonmaniam Sundaranar University. The academic calendar provides the date of commencement of the academic session, duration of the semester, period of internal assessment tests, and final semester examinations. According to the Lecture, Tutorial, and Practical session proposed by the university, time table for the academic year is prepared at the department level. *Course outcome is prepared by the corresponding faculty* depending on the syllabus.

The college offers seven UG programs in the discipline of arts, science, and management, Four PG programs, two Pre Doctoral programs, and two doctoral programs.

To implement effective curriculum planning and delivery, faculty members prepare *lesson plans* meticulously well before the commencement of the semester. To accomplish systematic transaction of knowledge and rotten basis, work diaries are maintained on everyday bases by all the faculty members of the college.

Departmental heads hold meetings at the end of semesters to discuss and plan in advance the execution of courses in the subsequent semester. *Teaching methods class assignments, internal assessments, and the use of reference materials for teachers* are discussed in the committee.

Teaching-learning and Evaluation

The institution follows the rules and regulations of the affiliating university in the process of admission, syllabus framework. Internal assessment exam and University examinations. During admission the students had an interaction with the management team and their internal skills are identified. After admission, the students are categorized as advanced and slow learners based on the percentage of marks secured by the qualifying examination. Since the students are from rural area and also their medium of instruction is Tamil, to improve the English language the institution *provides the bridge course* for all the students.

To improve the academic performance of the student, weekly exam is conducted periodically. Slow learners are encouraged to perform well by conducting *remedial classes, peer-tutoring, assignment, providing simple notes, etc.* Advanced learners are motivated to participate in various competitions, seminars, presenting papers etc. Advanced learners are also motivated to get the University rank in the Semester examination.

The college has a *qualified ,dedicated faculty* catering to the education needs of the students and they are contributing a *good academic performance*. Each faculty take a *special care* for the welfare of the students.

A *mentor-mentee meet* is practised in the institution on every week of Friday. The *department parent teacher meet* is regularly organised by the institution to assess the academic and discipline performance of the students after the completion of Continuous Internal assessment exam .

The institution *maintains a Student-teacher ratio* to facilitate the student-centric learning method. The college provides separate lab and multimedia hall with LCD projectors to have a interactive practical and theory session and also the campus is Wi-fi enabled.

Faculty prepares *programme outcome and course outcome* based on the university prescribed syllabus and the outcome attained are analysed through internal and external result of the students.

Teaching –learning process is *periodically improved to meet the students needs* and expectations.

Research, Innovations and Extension

St. John's College of Arts and Science has a well established *active research and development centre* with members drawn from two different departments. This centre encourages the students and the faculty members to carry out innovative research. The Institution has *well-equipped libraries* to cater the needs of students and nurture them towards research and developmental activities. According to the *needs of society, students are encouraged to presume passionately in the application of technology*. Necessary support is provided for Documentation, Publication of Research Papers and also for obtaining patents. *Workshops, Seminars, Guest Lectures and Symposiums were organized*. Our faculty members have published many research papers under reputed journals for the last 5 years.

NSS and YRC of St. John's College of Arts and Science gives importance to *social outreach activities* to help the neighborhood and also to instill social responsibilities in the budding young minds.

The NSS wing is proficiently conducting various programmes to enrich and instill social responsibilities among students. The NSS volunteers are actively participating in the *National festivals are observed fervently which inspires patriotic fervor, annual blood donation camps, and helmet awareness programmes* are some of the activities conducted.

YRC formed with around 50 student members and a Coordinating Officer organize blood donation camps, *Covid 19 Vaccination Camp, Health Camps* joining hands with different hospitals and organizations in and around the city. In addition, the students of the YRC volunteers in large number to donate blood as and when it is sought for in case of emergencies.

Infrastructure and Learning Resources

Over the years, an *effective infrastructure* has been built to provide a conducive teaching and learning environment. A certain amount of the institutional budget is used for infrastructure enhancement. The College has *AMC (Annual Maintenance Contract)* for major infrastructural facilities. The College works on regular basis.. The Institute frequently updates the IT infrastructure.

34 of the classrooms were with LAN connections. All departments have computers for teaching and record-keeping purposes. *Smart classrooms* are available for each departments. The Internet facility in the College is 100 Mbps in two connection speed. The College has 3 Computer laboratories and one Physics laboratory. The practical sessions are conducted in batches in the laboratory. John's Ark consists of *Research centers in English and Commerce, Meeting Hall, IQAC and NSS/YRC/RRC Room.* The library is spread over *5302 square feet*. It is partially automated and has Open access and Wi-Fi connectivity. A collection of over *11,649 books and 14 journals.*

A n E-learning center that consists of 14 computers with N-List (E-resources). Special facilities for *Divyangjan include special washrooms, Ramp, Lift, a Wheelchair, and a Parking space.* There is a sprawling sports field of 3.5 acres for outdoor activities. There is an indoor stadium of 4950 sq feet. There is one *Multimedia hall, one Seminar halls in college, and one Auditorium on campus. Health Center, Girls Room, Counselling Room, Fine Arts Room for student welfare.*

The other services are Examination processing rooms, *Centralized Assessment Rooms, and an Administrative Office. Fire extinguishers and CCTVS* are placed at strategic locations over the entire campus. Intercom facility in every department

Student Support and Progression

There is a *strong student support structure* in the college in order to promote the overall growth of students, which focuses on required academic assistance. Financial help is offered in the form of *scholarships* and fee breaks for deserved needy students and for the students who excel in extracurricular activities and sports.

In addition, the college helps students to apply for variety of government scholarships. Skill-based value added

programs like *soft skills programs, seminars and guest lectures on NET/SET exams are conducted to enhance students' skills.*

Conceptual understanding, creativity, and improvement on students' learning experiences are all guaranteed by student-centered teaching-learning and by the implementation of cutting-edge teaching techniques. Every *student's academic needs are carried out through remedial programs, weekly Friday tests and Bridge courses.*

Advanced learners are encouraged to publish papers and to support the peer weaker students. The college has student governance that fosters leadership and organizational abilities of Students. *Mentoring programs and counseling cell* handle academic and personal counseling of students. *Personal counseling and awareness programs* abolished the redress of grievances.

In addition, students take part in co-curricular and extracurricular pursuits at intra- and intercollegiate levels. *Students' literary and creative talents* are honed by their active involvement in the inter and intra college competitions.

Students were given focus on both *indoor and outdoor sports.*

The college has a *alumni association* that has taken initiatives to support the growth of the college and the student community.

Governance, Leadership and Management

The institution has grown both in size and stature ever since its establishment in 2009-2010. *Enlightened and proactive management ensures transparency, good governance, centralized administration, and a participative decision-making process.* All the policies are aligned in tune with the vision and mission of the institution. Meticulous planning and scrupulous implementation of policies by the management help in the overall development of the institution.

The *Board of Management, Committee of Office Bearers, and Executives* function as top management and are vested with powers to take policy decisions. Apart from these bodies, IQAC, which is effective and functional, looks into various aspects of quality enhancement and sustenance in all dimensions and *prepares policies in tune with the vision and mission of the institution and oversees their implementation.*

The Principal, who is the *academic and administrative head of the institution* is responsible for the diligent implementation of the policies. He is *ably assisted by the Vice Principal, Heads of the Departments, Members of various committees*, and staff in conducting all the activities of the institution. *Decentralized administration and participative management are visible* through the constitution of various committees comprising faculty members and student representatives in some committees. The college also organizes *workshops, FDPs, seminars, and conferences facilitating their professional development.*

The college has evolved an effective performance appraisal system in which *performance parameters are quantified* and good performance is recognized and incentivized.

The institution being a self-financing college the ***funds are mobilized through fees and contributions from the management and other philanthropists***. The financial management of the college is well controlled through ***budgeting, regular monitoring by the internal audit team, and overall supervision*** of the management.

The Management, the Principal, the IQAC team, Heads of the Departments, the Faculty, and other stakeholder are putting in their best efforts to ensure ***continual improvement, quality enhancement, and quality sustenance in the institution***.

The ***IQAC*** was installed to enhance the performance of the institution in both academics and administration. The IQAC after its instate has ***contributed significantly towards the quality-oriented development of the institution***.

Institutional Values and Best Practices

College is ***sensitive to gender equality***. The college conducts regular gender equity promotion programs. Guest speakers from prominent fields are invited to speak on the given topic which highlights the importance and contribution of women in society. ***Safety and security measures, girls' common room, and personal counseling is extended***. Promoting gender equity requires girl students also get scholarships which would prevent them from discontinuing their studies. The goal of gender equity is to ***raise awareness of the relevance of gender sensitivity in the workplace among working professionals***. Physical Education Directors delineate their responsibilities in conducting sports events for both boys and girls.

Green initiatives like a plastic-free campus and vegetable garden are initiated in the college. Alternate energy sources like solar panels are installed in the college. LED bulbs are installed to a large extent as energy conservative measure. The NSS, YRC, and RRC wing is proficiently conducting various programs to enrich and instill social responsibilities among students. ***National festivals*** are observed ardently which instills patriotic fervor. Mentoring and feedback system is carried out and necessary steps are taken in accordance. ***College buses are provided for safe and secure transportation*** of the students. The college regularly conducts the social awareness activities like organizing rallies, workshops, etc. ***Social values, Moral values, and human values are stressed during the regular lecture sessions by the teachers*** and also through invited talks by experts. Even though the College is a Christian minority institution, it pronounces secularism during admission by embracing students from other faiths.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ST. JOHN'S COLLEGE OF ARTS AND SCIENCE, AMMANDIVILAI
Address	St.Johns College of Arts and Science, Ammandivilai - 629204 Kanyakumari District, Tamilnadu
City	Kanyakumari District
State	Tamil Nadu
Pin	629204
Website	www.stjohnsskk.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	M. Edwin Gnanadhas	04651-200013	9488272021	-	stjcas@gmail.com
IQAC / CIQA coordinator	S.asha Parvin	04651-200015	7373367123	-	stjcasiqac@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes Minority Status.pdf
If Yes, Specify minority status	
Religious	Christian
Linguistic	
Any Other	

Establishment Details				
State		University name		Document
Tamil Nadu		Manonmaniam Sundaranar University		View Document
Details of UGC recognition				
Under Section		Date		View Document
2f of UGC		09-03-2022		View Document
12B of UGC		09-03-2022		View Document
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	St.Johns College of Arts and Science, Ammandivilai - 629204 Kanyakumari District, Tamilnadu	Rural	11	20234.3

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BBA,Business Administration	18	HSC	English	70	70
UG	BCom,Commerce	18	HSC	English	70	70
UG	BSc,Computer Science	18	HSC	English	53	53
UG	BCA,Computer Applications	18	HSC	English	53	53
UG	BSc,Mathematics	18	HSC	English	48	10
UG	BSc,Physics	18	HSC	English	48	13
UG	BA,English	18	HSC	English	64	52
PG	MSc,Computer Science	12	B.Sc Computer Science	English	25	21
PG	MSc,Mathematics	12	B.Sc Mathematics	English	28	20
PG	MA,English	12	BA English	English	30	24
Doctoral (Ph.D)	PhD or DPhil,Commerce	36	M.Com	English	16	14
Doctoral (Ph.D)	PhD or DPhil,English	36	MA English	English	8	5

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				55			
Recruited	0	0	0	0	0	0	0	0	12	43	0	55
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				30
Recruited	16	14	0	30
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	3	0	0	3
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	8	22	0	30
M.Phil.	0	0	0	0	0	0	4	21	0	25
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	117	0	0	0	117
	Female	205	0	0	0	205
	Others	0	0	0	0	0
PG	Male	5	0	0	0	5
	Female	71	0	0	0	71
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	1	0	0	1
	Female	0	7	0	0	7
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	3	4	2	3
	Female	3	1	7	2
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	94	99	88	95
	Female	320	289	339	306
	Others	0	0	0	0
General	Male	1	0	2	0
	Female	7	2	3	3
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		428	395	441	409

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>Multidisciplinary / Interdisciplinary is essential to holistic education and has been integrated with the syllabus prescribed by Manonmaniam Sundaranar University, Tirunelveli which is the parent university. Students of all courses can choose electives from a wide spectrum of options offered by Departments other than their course of study through the Non – Major Elective course. This enhances their understanding of other disciplines and enriches their learning. In order to give students a wider exposure, interdepartmental meets, seminars, and competitions are organized by all the departments to which the students from the other departments are also invited. Through this initiative, the students of the various</p>
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	streams are exposed to a deeper understanding of other disciplines. The college has both Arts and Science programs which reflect the importance attached by the college to offering Multidisciplinary courses.
2. Academic bank of credits (ABC):	The Academic Bank of Credit system has been implemented in the college under the guidance of the parent university, The university organized an awareness meeting among representatives from various colleges and educated the institutions related to the implementation of ABC. Through this, all the students of the college were encouraged to generate the Academic Bank of Credit (ABC) id, and each of the students both Under Graduate and Post Graduate, have their unique ABC id. Awareness among the students was given by the respective departments regarding the usage of ABC id and the system. It is also informed by the parent university that the ABC id of each student will be imprinted on the main sheet of his semester exam paper.
3. Skill development:	The college has continuously offered opportunities for students to develop their skills in tandem with changing needs. Students are made job ready by the time they graduate. Students' skills are further augmented by frequent interactions with alumni and industry experts. This enhances their preparedness for the world outside the college. Also, the Tamilnadu State Government has taken the initiative in enhancing the Skillset of students through the 'Naan Mudhalvan' Scheme. Through the guidance of the parent university, the scheme is successfully implemented in the institution and a Nodal officer has been appointed to coordinate the various skill development programs conducted by all departments. Students are successfully completing their courses through online course platforms and seminars organized.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	As per the curriculum of Manonmaniam Sundaranar University, Tirunelveli, all the Under Graduate students both first and second-year students are provided with an opportunity to undergo Part 1 subjects as Tamil, in which the student learns about the vernacular composition of Tamil Literature, Tamil Culture, and its historical perspective. Students who like to opt for other languages such as Hindi and Malayalam as their Part 1 and Non-Major Elective

	course are also provided an opportunity to enroll in these courses. Cultural events are organized in the college focusing on Indian Classical and folk dances. Thus the college integrates Indian culture and tradition in all forms.
5. Focus on Outcome based education (OBE):	The Outcome Based Education Curriculum Framework syllabi prescribed by the Manonmaniam Sundaranar University, Tirunelveli was formulated with the final outcome expected of students of a particular course at the end of the program. They are in sync with the expectations of the program and the desired skills and knowledge to be inculcated in students. The outcomes are clearly defined, and the teaching plans are outlined accordingly. This enhances the quality of education being imparted to them and frequent student-faculty meetings help align pedagogy to the desired outcomes.
6. Distance education/online education:	St. John's College of Arts and Science offers courses in the regular mode. Online tools and blended learning are used to augment and enhance pedagogy. During the Covid-19 pandemic lockdown, the faculty on a full fledged basis utilize the ZOOM online platform and Google Meet platform for the conduction of classes, competitions, and departmental programs. Students were given orientation on how to attend the university semester online exams, how to attend classes through the online platform as well as how to submit assignments, and tests through Google Classroom. Through the 'Naan Mudalvan' scheme, students are now engaged in Online education for the completion of Microsoft Office and Cambridge English courses.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	An Electoral Literacy Club, has been envisaged in our education institution. It is implemented to encourage new voters through extracurricular interventions. Through ELC students learn their rights of voting by hands on and shall serve as a vibrant hub of Electoral Literacy for developing and strengthening the culture of electoral participation among young and future voters. This club activities will be headed by Dr. M. Edwin Gnanadhas,
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	Principal, St. John's College of Arts and Science, Ammandivilai. It is proposed that, one Nodal Officer and three students from various departments were elected as campus ambassadors.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Faculty coordinators and the student coordinators were appointed to maintain the smooth function of ELC in our institution. Dr.T.Sujin (Assistant Professor, Department of Business Administration) is the Nodal Officer. Mr.S.Antony Yona Austen, III BBA, Department of Business Administration, Mr.S.Sahaya Sanjay Tharson, II BBA, Department of Business Administration and Mr.B.Sahaya Abison, I BBA, Department of Business Administration is the student coordinators.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	ELC has arranged voter's awareness program for the student community those who completed 18 years. Mr. A. Kumar, Deputy Dhasildhar Election, Kalkulam Taluk and Mr. Haribalan, EPIC Operator, Kalkulam Taluk are the resource persons for campaign. They shared the importance of voting to help in democracy and taught to link voter ID with aadhar.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	An awareness programme on Electronic Voting Machine (EVM) and the procedure to operate the EVM for the first time voters was conducted for the students. We imparted the knowledge about assembly\ parliamentary constituency details to the first time voters.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	We identified the students who recently completed the age of 18 years and whose name were not included in the Electoral Roll and conducted a camp and gave a talk on the importance of their right to vote and include their names in the Electoral Roll. We guided the students to apply for the Electronic Election Photo Identity Card (E-EPIC)

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1114	1111	1134	1107	1084

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 57

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
50	47	47	43	44

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
169.71	176.37	149.66	153.55	184.35

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The process of curriculum design is done by the Board of Studies of the University and is processed through the participation of member colleges and professional bodies. The IQAC prepares the final academic which follows the academic calendar published by Manonmaniam Sundaranar University.

Committees for effective implementation

The college level committees prepare frameworks to suit recruitments of different courses at the departmental level. The decision of this committee has been implemented for the academic benefit of the students. The marking schemes are planned and written for continuous evaluation. Separate committees to enrich our curriculum are,

- Exam cell
- Time table committee
- Calendar committee: The institutional academic calendar is prepared by IQAC.

Course Outcome is prepared by the corresponding faculty depending upon the syllabus. Bridge course for all first year UG students was conducted by the faculties of English department executed and the outcome get through expected mark and the student's feedback collected to rectify the issues. The aim of the bridge course is to mend the gap between the school and college and making them aware of societal standards.

Periodic assessments

The curricula are reviewed and revised at regular intervals to reflect. The advancement of knowledge and processes in the relevant field/courses. The periodic assessments are taking part as three regular period of interval. To ensure learning outcomes of each subject or course, continuous evaluation and internal assessment is carried out through assignments, projects, class tests and seminars.

Weekly assessment:

Every Friday weekly assessments adhere to make sure the students continue progress concerning with the improvements of the students and the enrichments of curricula. Added to this was a creative method to reward the students for their improvements.

Re-assessment:

The college takes the responsibility of conducting Re-assessments for failure students. Through this the slow learners getting additional chance to improve their periodic assessment pass percentage. In this

method, the test is divided into two parts and the correlation between the scores of the two assessments are calculated which gives more reliability to the students.

Teaching and evaluation:

The college takes the responsibility of conducting meeting both at department and level and overall staff level. Departmental heads hold meetings at the end of semesters to discuss and plan in advance the execution of courses in the subsequent semester. Teaching methods, class assignments, internal assessments and the use of reference materials for teachers are discussed in the committee. The academic calendar is prepared and published before the commencement of the academic year which includes the relevant information regarding the teaching-learning schedule and the various events to be organized. The activities on academic calendar include:

- Semester commencement date
- Working days
- Holidays
- Exam schedule
- Departmental meet
- Remedial classes
- Parents meet
- Tentative date of unit/ practical/ theory exams
- FDP/seminars/ conferences/ Workshops etc.
- College programs
- Industrial visit/ Study tour

The finalized academic calendar issued to all faculties/ students. Faculties strictly adheres to the academic calendar and if any deviation occurs, proper alternations were to be done. IQAC monitors the uniform coverage of syllabus in-case of the unforeseen completion of syllabus.

File Description	Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 19

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 20.95

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
520	225	119	169	130

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Our college has a strong ancestry of mainstreaming socio-cultural issues in its curriculum and teaching pedagogy. Minority values are manifested in religious deals. The college has always focused on issues of marginalized community groups and the inequalities and in inequities existing in society. We organized gender equality workshops and seminars to make awareness to the students. Without any discrimination girls are given equal opportunities in admission, training, and placement, co-curricular, extracurricular activities like NSS and sports and in club activities.

The college Committees pro-actively participating to maintain the issues relevant to Gender. The transaction of various courses has strong focus and gender differentials are an integral part of our core causes at the UG and PG level. The students are made aware of the concept of sustainability.

The curriculum subjects address the students to learn about the ecosystem and other environmental factors. The students also learn measures to protect the environment and are made aware of global warming and other related issues. These areas covered in Environmental Science course and the Discipline Specific courses such as Value Based Education, Personality Development for the undergraduate level students.

Environmental Science course is offered to all branches of UG programs. This course focuses on Environment, Ecosystems, Bio-diversity, addresses environmental pollution and conservation of natural resources. We offer various environment-related seminars and regular basis to inculcate the importance of the environment to the student community focuses on human values.

The University has introduced Professional English to be taught to the UG First Year students as an additional hour starting from the Academic Year 2020-21. This has assisted in enhancing the attentiveness of the students to face the professional world in their employment.

The courses under the little Literature and Gender & Women's writing have been there in the curriculum of our University. The papers teaches the transition from personal ethics to professional ethics and details about morals and values. These papers also discuss the role of human relations and values as well.

The theoretical knowledge got in the classroom can be applied for the benefit of society. Teamwork, Leadership Skills, Effective Communication Skills and Effective Decision Making are few things students land while participating and organizing various Projects and programmes under extension activities.

Extension activities help the students to contribute in national development and social integration. It also inculcates humanity and motion of equal rights. Gender equity is attained by conducting programs like seminars, debates, group discussions for both boys and girls on a single platform. The aim of gender equality programs is to bring definite orientation in the thinking practices and approach of concerning gender.

File Description	Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 26.21

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 292

File Description	Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 78.33

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
428	395	441	409	441

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
575	554	527	553	490

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 68.52

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
263	238	265	259	246

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
396	379	360	382	338

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 22.28

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

- The institution provides many students centric methods to increase the learning experience of the students.
- To acquire hands on knowledge for the students, all the department of the institution organises many exhibitions, guest lectures, seminars, symposiums, training programs for every academic year by the knowledge experts.
- Workshops also organised to ensure the students to link theory with practice apply their knowledge and develop new skills.
- Students are encouraged to perform role-plays of various characters. The role plays help the students to improve their communication skills, shed the stage fear, and advance creativity and it facilitates participative learning.
- Assignments are given to the students covering various aspects of the subject. It serve as a knowledge-bank for the students and focussed on self study and independent learning.
- Students are encouraged to participate in group discussions. The students discuss a topic with a

common objective of finding a solution for a problem.

- Mini-projects and major projects are introduced to the students for applying their theoretical knowledge practically.
- Internships and industrial visits are arranged by the institution to the students to equip the students with real-time learning experience.
- Individual computers were assigned to each student in the computer lab to advance their computer literacy and update their computer knowledge to meet their employment needs.
- Various competitions are organized for students to explore their critical thinking and creativity. These competitions kindle the student's ability to plan, budget, organize, and innovatively execute their ideas.
- We have developed several support systems for the students and teachers, that expand the learning environment like digital library, separate computer lab facility for both UG and PG programme with projector.
- Teachers can use the multimedia hall for teaching in participative and experimental learning to the students.
- To promote innovation and creativity in teaching – learning, power point presentations are used by the faculty members to explain the subjects very clear and simple in nature. This helps the students to improve the conceptual understanding of the subject very easily.
- Group discussions, seminar by the student using power point presentation is also encouraged.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
50	47	47	43	44

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 41.13

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
29	26	19	13	8

File Description	Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

- The college follows the modalities of conducting the internal and external assessment marks as prescribed by the affiliating Manonmaniam Sundaranar University, Tirunelveli.
- As per the guidelines of the affiliating University, Internal Continuous Assessment is conducted by the institution per semester and the end semester examination is conducted by the University.
- For theory 25 marks is allotted for internal marks and 75 marks as an external marks.
- The internal marks is split up into 20 marks for internal exam that is conducted by our institution in a centralised mode and 5 marks are allotted for assignment for UG programmes.
- In the case of PG courses, internal exam is conducted for 15 marks, assignment and seminar is allotted 10 marks.
- For the internal marks the examination committee of our institution conducts two Internal Continuous Assessment exam of 40 marks and one model exam of 75 marks. This mark is to be

uploaded on the University online exam portal as the date prescribed by the university. Out of three, best two is taken as final internal marks.

- For practical papers, 50 marks is for internal and 50 marks for external marks (final University Practical Exam).
- The exam cell of the institution conducts the Internal Assessment exam in a centralised mode.
- Dates for the internal exam are informed to the students ten days before the commencement of the exam. The internal exam is conducted as per the academic calendar of the institution.
- Separate hall plan and invigilation list is prepared for conducting the Continuous Internal Assessment Exam.
- Evaluations of the internal marks with papers were transparent to the students within three working days after the completion of internal exam.
- If there are any issues in the University Examination result students need to apply to the University for Correction in marks and revaluation.
- Once the information is given by the University it is informed to the students immediately through head of the department and other faculty members of the department. The faculty members of the department give the clear guidance to the students about the process.
- At the institutional level, after completion of internal exam within one week the answer scripts are shown to the students. The students check the answer scripts immediately and if there is any changes in the total marks or other corrections it would be immediately intimated to the concern faculty members and make the relevant changes. After making all the corrections the student must undersigned the paper as well as the mark statement.

File Description	Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

- Based on the syllabus prescribed by the affiliating University, the Programmes outcome and Course outcome are clearly stated by the head of the department and the concerned faculty members.
- The staff council committee evaluates the programmes and course outcomes, and the head of the department then explains about the same to the department faculty members.
- The programme and course outcome are clearly explained to the students by the faculty members so that the students can have clear idea about their subjects.
- The institution takes necessary steps to communicate to the students about the programmes and course outcomes regularly.
- Each faculty handling different courses, they demonstrate the objectives and outcomes of their courses to the students at the beginning of each unit.
- This helps the students to know about the objective of each courses.

File Description	Document
Upload Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

- The institution follows the centralised mode of exam to evaluate the students' performance in their academic studies.
- During the staff meeting the coverage of portions were discussed, and all the faculty members must complete the portions as indicated by the principal before the commencement of Internal Exam.
- The principal evaluates the completion of course by the faculty members through the Staff Council meeting.
- The course outcomes were evaluated for all the courses by all the faculty members after completion of each Internal Continuous Assessment Exam.
- The individual faculty members evaluate the outcome of their courses by the result analysis of their own subjects and the class in charges take a consolidated analysis of all the subjects for all the students.
- The management team then evaluates the outcome of all the courses and give suggestions to improve the results of the students.

File Description	Document
Provide Link for Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 91.85

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
369	382	378	320	309

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
402	386	399	375	352

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process Response: 3.66	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

- The college management has concerned much on to develop the research culture.
- The college has E-Library facility.
- The college also provides leave (OD) for the faculty members to attend Conferences, Seminars and Workshops to develop their knowledge in the research and also contribute and share their own research with fellow research scholars.
- The college regularly organizes Conferences, Seminars and Workshops to create an atmosphere for academic dialogue, granting opportunities for exchange of innovative ideas among the academic events are used to help the students of the college as well to undertake researches either individually or jointly.
- The College has research centers in the department of Commerce and Department of English.
- Six faculty members have been registered as Ph.D. Research Guides in their respective departments and Twenty one research scholars are pursuing the Ph.D research in the above said research centres.
- The students are also encouraged to do research and publish research article jointly with their teacher in reputed national or international journals.
- The college management also allows students and teachers to attend and publish their research papers in various conference proceedings.
- The Institution arranges orientation programmes for PG students to create interest in research

culture.

- The Institution sends the students for Internship programmes and take them to visit various industries.

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 11

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	3	1	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 1.68

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	16	21	22	19

File Description	Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.11

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
34	1	13	7	8

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

- The College organizes extension activities for sensitizing the young students to concentrate on social issues and how they are called upon to involve and be proactive for the development of the society around them and the country.
- NSS and YRC of the college give importance to social outreach activities to help the neighborhood and also to instill social responsibilities in the budding young minds.
- The College organizes extension activities, particularly in its region, with the view to build awareness, self-confidence among the general population regarding important issues affecting the

people. The members of the community came forward to support and collaborate with the College for the success of the event.

- The YRC and RRC conducted Helmet Awareness Programme in the year 2019.
- The College collaborated with NGOs and other Institutions in conducting a **TUBERCULOSIS AWARENESS PROGRAMME** in the year 2018. The messages from the experts brought awareness among student community.
- The Departments of the College organize various events to visits the homes for the downtrodden and needy established and run by various Non-Governmental Organizations with the motto to sensitize the student community on the need for social involvement and activism.
- The college conducted a **SWACHH BHARAT SUMMER INTERNSHIP PROGRAMME** with NSS at Mandaikadu, Puthoor in the year 2018.
- The NSS wing is proficiently conducting various programmes to enrich and instill social responsibilities among students. The NSS volunteers are actively participating in the National festivals are observed fervently which inspires patriotic fervor, annual blood donation camps and health awareness programmes.
- Coordinating Officer of the YRC and its student members organized blood donation camps, Health Camps joining hands with different hospitals and organizations in and around the city. In addition, the students of the YRC volunteers in large number to donate blood as and when it is sought for in case of emergencies.

File Description	Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

- St. John's College of Arts and Science concentrates much on the student community through various extension activities and make them to focus on the issues related to gender disparities, social inequality etc.,
- Students of the institution actively participated the activities and doing their level best.
- National Service Scheme (NSS Unit-111) is a Central Sector Scheme of the Government of India, Ministry of Youth Affairs & Sports that aims to develop the talents, self-confidence and personality of the students.
- YRC of this college trains the students to be aware on the health issues and make the students to donate bloods by conducting Blood Donation Camps in the college premises.
- RRB of this college also conducting awareness programmes and make the students to be aware on the diseases. This club helps the students to be careful during the great pandemic of the 21st century. The NSS and RRB conduct COVID Vaccination Camp in the college campus, so that the neighbourhood of the college have benefited well.
- The various extension activities of the college have been trying their level best, so that the college will receive awards from the government/ government recognised bodies in the future.

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**Response:** 12**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	1	3	3

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.****Response:** 6

File Description	Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

St. John's College of Arts and Science is spread over 11 acres with red brick buildings in Ammandivilai, Kanyakumari District in Tamil nadu. The college has well-constructed building with an area of 6 acres land. **The campus has sprawling lawns and trees.**

The college has **classrooms (total 34)** of different capacities to meet requirement of UG, PG, M.Phil students and Ph D scholars. **Smart class rooms are available for each department apart from regular classrooms.** Every class room is well-ventilated, arranged with adequate light and air. The rooms are equipped with furniture (table, desks and benches). **14 buses are duly maintained for transport facility.**

Laboratories

The teaching - learning process is excellently supported by infrastructure learning facilities such as **laboratories - Physics (UG)** for engaging the students to practical orientation. Three computer labs are arranged for **computer science students (for both UG and PG)** and also for **computer application students (UG)** with **126 computers.**

Computing and other equipments:

The institute's IT facilities are

Laptop- 1, Computers -156, Projectors-6, Scanners.-3, Printer-3, Photo copier machine-1

All systems are connected to **100 Mbps 2 connection broadband Internet through LAN connections.** The campus has **3 UPS** providers and **108 CCTVs** installed at strategic locations

Auditoriums/Conference Rooms:

The Institute has a provision of

1. **Multimedia hall, 1 Seminar hall, 1 Meeting hall, 1 Auditorium(1500 seats)**

Research Centre:

The Research Centre comprises of **2 computers with internet** for research activities.

Library:

The **College Library is 5302 sq. ft. area**, with a seating capacity of approximately **120 students**. The Library is **automated with autolib** and connected to the internet by LAN and Wi-Fi.

Additional Facilities:

Girls common Room, Canteen, Book store, Store room, Solar panel, Health center, Fine arts room, Wheel chair, Lift, Ramp for divyagjan, Lawn, Two and Four wheeler parking space for staff and students, Career guidance cell, IQAC, NSS/YRC/RRC, Generator, Examination cell, Entrepreneurial cell.

Sports:

The college Sports Committee encourages students to participate in events at Intra and Inter-Collegiate, District, State and National level. Students are also encouraged to participate in the events organized by various and the various Sports Associations. There is a **sports field of 3.5 acres** for outdoor games and an **indoor stadium of 4950 sq. ft.** The indoor stadium consists of **badminton court of 3720 sq. ft.**, **table tennis court of 605 sq. ft.** and **carom board area of 625 sq. ft.**

Games

- Foot ball
- Hockey
- Kabbadi
- Volley Ball
- Basket ball
- Chess
- Kho-kho
- Hand ball
- Tennis
- Chess
- Carom board
- Table-tennis
- Badminton
- 200 m track for athletes

Cultural:

The College believes in the importance of imbibing our cultural values on the young minds. The College has various committees promoting the rich cultural heritage of our country. Fine Arts Committee consists of 6 members for supervision. These committees conduct several activities wherein there is an active participation by students. **Fine arts room of 400 sq. ft.** is used for practicing dance and other cultural activities. **Jan Vriend auditorium of 8437 sq. ft.** has been used as a platform for performing all the cultural events.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 30.42

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
49.755	77.47	31.66	34.63	60.07

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Library was established in 2009. It acts as a knowledge holder for the college. The carpet area of the library is 5302 sq. ft. The number of seats in reading space is 120. Library has been divided into various sections such as reading room, stack room, circulation section, reference area, periodicals section, project section and e-learning center. It is a collection of around 11,649 books including 962 reference books, 14 international and national journals and 4 Magazines, 1 English daily, 2 Tamil dailies, 1012 projects, 360 Cd's, Thesis reports, Proceedings and Back volumes. It also enables the Johnian Community to archive their News Letter, Annual Reports, Syllabus, Course Materials, Thesis, Projects, Publications, Videos, Audios, and Semester Question Papers. Cameras are fixed for security purpose.

The library has been using the **ILMS for library data management.** It has been functioning from 2014 helps to impact positively on the academic achievement of the students. It is both user- friendly and cost effective.

Name of the ILMS software: Autolib

Nature of the automation (fully or partially): Partially

Version: 2.0

Year of Automation: 2014

Modules of Auto-lib software:

- Master
- Cataloguing

- Circulation
- Serial control
- Acquisition
- Admin
- Search Web based On-line Public Access Catalogue
- Gate
- Report

The following are the services offered to the students.

- Reference Service
- Circulation Service
- Internet Browsing
- Model Question Papers
- Inter Library Loan

The Library has a fully **open access system**. **OPAC (Online Public Access Catalogue)** facility is also made available for the library users.

E-Learning center:

There are **14 computers** available for the staff and students to **access N-LIST (e-resources)** with high-speed internet.

Amount spent on purchase of books and journals:

Year	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
Amount spent	41,653	-	49,192	4,000	36,2

Usage of library:

Year	Walk-in		E-Learning center usage (students & staff)	Book Borrowed by students staff	
	students	staff			
2021-2022	12372	1048	1065	3106	

Library activities:

- **Orientation to fresher's students** by the librarian at the beginning of each academic year, on the use of library, its rules and regulations, its history, its slogan and its expectations from students.
- Prompt Display of the **New Arrivals**
- Separate reading zones for both undergraduate and postgraduate students
- **Book Review** by students once a fortnight to build community feeling and inspire youth.
- **The Annual Best User** library award for the faculty and students
- **Annual Book Exhibition (2 days)**
- **Book donation day**
- **Student Creativities** is featured on **library noticeboards**.
- The students' writings will be sent to the **newspapers** and it is displayed on the notice board of the library.

Readers' forum:

Readers' forum will be formed on a year basis. Students and faculties who love to read join this forum. Reader's Forum consists of 165 students and 9 faculties.

Book Exhibition and Donation:

A **two-day book exhibition** will be conducted every year. **Students from different colleges and schools will attend the book exhibition.** Our students voluntarily donate book for making libraries in Government schools.

Facilities Available:

- Number of Computers: 16
- Barcode Printer: 1
- Barcode Scanner: 2
- CCTV Camera: 3
- Air-conditioned e-learning center
- N-List (e-resources)

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

The ICT facilities and other learning resources are available for academic and administrative purposes. The staff and students have access to technology and information retrieval on current and relevant issues. **The college deploys and employs ICT for a range of activities.** Development of IT Infrastructure is done through the college management. **The college regularly upgrades both.**

Computers

The Institute currently has **156 computers hosted in a domain.** There are **three computer labs in the campus.** As the world is being digitalized, St John's is very keen in giving digital education to all the students irrespective of their departments. The **student computer ratio is 8:1.** The computers have been steadily upgraded either by bringing in new devices or by upgrading RAM. Classrooms are with LAN connection, **LCD projector and Internet facility.** The entire department and the research centers have their own computers and printers.

Number of computer science labs: **3**

Computer lab name	Number of computers	
UG CS Lab	56	
PG CS Lab	24	
BCA Lab	46	

Network:

In order to maximize the online resource usage, the entire campus is activated with **24×7 Wi-Fi connectivity** with one dedicated fibre optic connection.

The campus wide Network Up-gradation with 100 mbps in two.

LAN facility

LAN facility is available in the classrooms, departments, computer lab, library, research centers, examination section and all the administrative and accounts office.

Wi-Fi facility

The entire college is enabled with Wi-Fi (administrative section, research center, department, and library and computer lab). **The college has 172 nodes and computers with internet facility.**

Internet speed

High speed connectivity from **BSNL fibre connection Broad band with 100 MBPS connection in two.**

IT Admin:

IT Admin is to take care of the issues related to all the computers in college. Any technical issues will be settled down immediately and used for knowledge enrichment and dissemination.

ICT facilities in classrooms and labs

Seven smart classrooms are available. Three computer labs, One multimedia hall, One seminar hall and One auditorium with projectors.

Camera Installation

108 cameras are installed in strategic locations

Accessibility:

The staff and student use the available computers in the institution for curricular and co- curricular activities like power point preparation, seminar and assignments etc. The staff and student- teachers use the ET (Educational Technology) equipment for seminars and for preparing teaching learning materials. The staff avail the ICT facilities to enhance their teaching competencies and research.

Uninterrupted Power Supply:

20 KVA online UPS	2	Computer lab	
5 KVA online UPS	1	Library	

Using solar panel, power is supplied to all departments, IQAC and book store.

Web team:

St John's has an **active web team, which deals with creating, updating the college website. Periodic updates are done regularly** to make the website very vibrant and dynamic.

Disposal Policy

The Institute follows the policies laid down by the Management for disposal of obsolete/damaged goods. The Management believes in reduce-reuse-recycle. Hence, all the goods are examined if they can be reused before being discarded into scrap. The scrap management is done at the institute level.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)**Response:** 7.85**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 142

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)****Response:** 55.87**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
84.00	60.54	115.46	105.30	100.43

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 10.04

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
164	166	62	91	74

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 34.04

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
646	146	415	374	308

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies
- 2.Organisation wide awareness and undertakings on policies with zero tolerance
- 3.Mechanisms for submission of online/offline students' grievances
- 4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression**5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years**

Response: 37.2

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
82	134	149	225	122

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
402	386	399	375	352

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.06

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	0	1

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 9

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	7	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	3	5	12	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Institution has always been in the constant touch with the former students. They have been playing a very crucial role for the progress and development of the institution as per guidelines laid by the NAAC. The Institution formed alumni Association as department wise on August 15, 2015 at 2.00 p.m in Rev. Fr. Jan Vriend Auditorium. Finally the overall department Alumni meet conducted on December 27, 2017. The Former Student enthusiastically attend this meeting. The prime motivation of the Alumni association is to establish lasting connections between the alumni and the college, at the same time the alumni students regarding various things which related to their growth in life.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

St. John's College of Arts and Science is a dream come true for the disadvantaged people along the coastline of Kanyakumari District. The founders of this college have been the trustees of the Jan Vriend Development Centre Trust for the past twelve years to promote higher education among the less fortunate young students of the coastal belt. The patron of this College and the founders believe that education alone can unlock the golden gates of freedom and development. So, with a missionary zeal they are fully committed to provide the best education founded on Christian values of faith, hope and love. The vision, mission of the college was devised after wide discussions with all stakeholders. It was also conceived in such a way that the Vision, Mission and Objectives are aligned according to the need of people regionally. The college has Staff council lead by an elected Secretary to support the middle management and top management for making decisions. The college motto is **Seek, Strive, Succeed and Serve** which is in aligned with the college vision and mission.

The college is managed by a multilayered student centric management system. The Chairman is the sole authority of the college and administer through the middle level management of Board of Members including the Secretary, Principal, Bursar, Transport Manager and Library In charge. The staff council, consisting of the members the heads of the departments, IQAC coordinator, librarian, physical education director and the elected staff secretary who is acting as the staff representative, supports this middle management in implementation of the top-level management decisions.

The decentralization and participative management reflected in all academic and administrative activities. The stakeholders of the institution including the staff members through their participating committees made decision based on inputs from all other stakeholders. The management board members meet periodically at least twice in an academic year for major planning. The staff council chaired by the principal meet periodically and analyze the various committees' proposals and decisions and give direction to implement them for the efficient functioning of the college.

The College has various committees meet periodically also, if necessary, where ideas and suggestions are given to organize an event and to improve the decisions made by the management. The college has a proactive approach towards decentralization of decision making processes by implementing the formation of various college committees. The college management request annual plan from every department and request annual report from every department. This report includes the achievements of various departments and committees of the College. The College makes sure that there is enough representation from student side, academic, and non-academic members in the college committees.

The extracurricular committee has planned skill development classes for the students. The committee convener gave the proposal to the management and it was approved. Staff were allotted to commence the classes and certificates were issued to the participants.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The college is affiliated with Manonmaniam Sundaranar University and approved by Government of Tamil Nadu. The college is managed by the founder chairman and the complete administrative setup is given in the organogram. The college created various cells and academic/nonacademic bodies as per the UGC/Affiliating University/Government of Tamil Nadu. Service rules, procedures, recruitment, promotional policies, grievance redressal mechanism are in line with the UGC/Affiliating University/Government of Tamil Nadu. The duties and responsibilities of each and every administrator, employees, committees, and cells are given in the college Policies, Regulations and Rules.

The College implements the strategic plan in a step-by-step manner. Everyone in the college is involved in implementing the strategic plan. All stakeholders of the college are aware of their roles in accomplishing the targets. Based on the existing strategic plan, construction work for the new academic block has been completed and inaugurated during the month of April 2022. Research centers were started in English and Commerce departments. The efforts are going on for getting approved research centers in Computer Science, Mathematics departments. Every year final year students visit the homes of abandoned people like old age, home of mentally disorder, etc. Through Unnat Bharat Aayan and NSS, the college do community outreach activities.

The strategic plan of the institution for the five years from 2017 is:

Theme: Infrastructure Facilities

- Inaugurate and functioning the new building before 2022 December.
- Make the campus eco-friendly.

Theme: Teaching Learning Process

- Conduct at least two skill training programme per year by departments apart from the university curriculum through seminars, workshops.
- Introduce IT enabled services in teaching.
- Create smart classrooms.

Theme: Research & Development

- Make the PG departments as research centre of Manonmaniam Sundaranar University.
- Encourage the Ph.D. holders to publish research articles in refereed journals.

Theme: Extension Activities and Community Engagement

- Final year students should visit and spend a day with the abandoned people homes and do service to them.

Through any of the scheme the college students will do community service to village near to the institution.

File Description	Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2 Institution implements e-governance in its operations

- 1.Administration
- 2.Finance and Accounts
- 3.Student Admission and Support
- 4.Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

St. John's College of Arts and Science has committed in providing all excellence to its staff. The College is having various workforces that maximize creativity, productivity, and loyalty at the workplace. Periodical department meetings are held by concerned HoDs and discuss staff issues and concerns if any. Staff profile is maintained in the college office. Apart from the department the college Staff council also addresses any staff issues and concerns. The staff council meets periodically and minutes their discussion. The college impose the employees provident fund scheme of the government to its staff. Every academic year beginning staff orientation programme is conducted. The college is encouraging the staff for their professional development by allowing them to attend conferences, seminars, workshops, refresher courses etc. Further the following welfare measures are there for the staff of the college.

- The college owns buses in many routes inside Kanyakumari district. This transportation facilities can be utilized by all the staff members at free of cost.
- Separate dining area is reserved for the staff members in the college cafeteria.
- Exclusive Rest rooms for female staff members are available at the college premises.
- As a part of appreciating the staff members gifts are provided to each and every staff member every year during the festival season of Christmas.
- Every year the college will remain close during the Christmas festival season to facilitate the staff members to celebrate Christmas with their family members.
- College provide ESI service to all staff from the year 2021

As a part of motivation and create an environment for team bonding to work towards the shared goal, the college management arrange every year a staff tour which gives all the staff a fun and mental-health break.

End of every semester students provide feedback on the teaching expertise of the staff. The feedback is based on the completion of syllabus in the appropriate time, the teachers' effectiveness on handling of classes, the updated knowledge on the subject. This evaluation is usually done by the top management based on the responses of the students. The staff are given advice if necessary and are motivated to perform well. The college also has plan to prepare staff self-performance appraisal system from the next academic year.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 32.58

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	40	73	6	2

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
33	33	33	33	33

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The college was started during 2009 at Ammandivilai. This project is sponsored by Rev. Fr. Jan Vriend from Netherlands, the founder and patron of this college, who has an ecclesiastical and ecumenical philanthropy to help the poor and the downtrodden. The college financial management is controlled by Bursar. The college generate income through tuition fees and transportation fees. Also the college receives fund from philanthropers abroad and local. The fund received from philonthropers are spent for students scholarships and mid-day meals for the needy poor students. Scholarship committee headed by the Bursar meets periodically to identify the deserved students for scholarships and mid-day meals. The college spends for staff salary and other operational costs. As a private college, the management constructed the buildings, laboratories and other facilities.

The founders of this college have been the trustees of the Jan Vriend Development Centre Trust for the past twelve years to promote higher education among the less fortunate young students of the coastal belt sponsored by Rev. Fr. Jan Vriend from the Netherlands. Fr. Vriend has an ecclesiastical and ecumenical philanthropy to help the poor and downtrodden. The bursar is the responsible for the financial management in the college administration. Financial audit is conducted every year internally and externally. External audit is conducted by registered chartered account every year.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) at St. John's College of Arts and Science, Ammandivilai was established in the academic year 2018 - 2019. The IQAC functions with the following objectives:

- 1.To stimulate the academic environment for the promotion of quality in teaching, learning, and research.
- 2.To arrange for periodic assessments involving all stakeholders to enhance quality in all areas.
- 3.To establish goodwill of the institution in the society, in which it exists.

Since its day of establishment, St.John's has laid prime importance on establishing quality in all its arenas. The IQAC was installed to enhance the performance of the institution in both academics and administration. The IQAC after its instate has contributed significantly towards the quality-oriented development of the institution. Some of the efforts taken by the IQAC to make significant changes in the functioning of the organization are stated below:

- 1.Documentation of each happening is regulated and it is been centralized.
- 2.Formation of the Student Council.
- 3.Conduction of External Academic Audit
- 4.Collection of feedback from stakeholders, documenting the same, and analyzing through centralized channel which was previously done through individual departments.
- 5.Generation of Templates to support the Online Admission Process, for Issuing student-related certificates such as transfer, bonafide, course conduct, etc., for updating the mentor-mentee details.
- 6.Department wise training programs for students to enhance their soft skill and career counseling was increased through the repetitive interactions of the IQAC with the Heads of various departments.
- 7.Initiatives for Green-Friendly campus.
- 8.Locating Sign boards of the various rooms available in the college premises.

The institution has established various committees such as the Staff council, Examination committee, Time-Table committee, Extra-curricular committee, and Placement cell through which it reviews its teaching-learning process, structures, and methodologies of operations and learning outcomes at periodic intervals. In all the planning sessions of these committees, the IQAC team contributes significantly to ensure that quality is not compromised in the teaching-learning process. The following are some of the initiatives taken by the IQAC to make certain reforms in teaching-learning process;

- Program Specific Outcomes and Course Outcomes have been asked to be framed by the faculty members in alignment with the course objectives and course outcomes jotted by the parent university.
- The number of faculty members utilizing ICT tools to handle classes has increased.
- Both Internal and Semester Result Analysis and review is been done through the IQAC.
- Reforms in framing course plan, recording internal marks, and conducting of internal assessment has been done.
- Peer tutoring has been introduced as an effective remedial measure.

- Feedback collection for events organized is collected and its analysis is channelized through IQAC.
- Encouraging the participation of the students in national and regional level academic-oriented seminars, conferences, and symposiums.
- Environmental friendly initiatives were taken by IQAC

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
- 2.Academic and Administrative Audit (AAA) and follow-up action taken
- 3.Collaborative quality initiatives with other institution(s)
- 4.Participation in NIRF and other recognized rankings
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: A. Any 4 or more of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

St. John's College is committed to the cause of gender equity. The aim of gender equity is to raise awareness to the relevance of gender sensitivity in the workplace among working professionals. Being a co-educational institution, the institute initiates activities. Which promotes gender equity and sensitization in all spheres related to student's life. The college provides a safe and secure environment and is one of the most preferred co-educational institutions in its vicinity.

Our vision rests on creating a safe space for our students and providing a gender sensitive and empowering education. All the students are provided ID card for easy identification inside the campus. Separate restroom for boys and girls, one girl student from every class is elected as a class representative. Every bus has cameras as a safety measures. Women Empowerment Cell is functioning in the college for the safety and security of female students. Each student has a mentor to provide counselling to the students on a regular basis. Make available equivalent chance to all specific belonging to diverse gender identities occupied in our institution including students, teachers, non - teaching staff and the community. Our college campus is under video monitoring to keep track of our students' activities and to alert us to any unusual happenings. Our pupils' safety is of the utmost importance.

- The Yoga Day is celebrated every year on 21st June, ever since it was conceived by the Yoga Vijaya team in 2018 where a Yoga session was arranged in the morning 7.00 a.m. It aims to provide mental health fitness, physical health fitness of mind, body and soul.
- International Women's Day was celebrated on 8th of March 2022. This programme was organized on 15th March 2022 along with several inter –departmental competitions. The date is an opportunity to raise awareness of right gaps, and organisers also use the day to celebrate progress and the achievements of individual women. International Women's Day is a time to reflect on progress made, to call for change and to celebrate acts of courage and determination by ordinary women, who have played an extraordinary role in the history of their countries and communities.
- World AIDS Day has been celebrated every year, on 1st December; the world commemorates World AIDS Day. People around the world unite to show support for people affected and living with HIV also remembers those who lost their lives by AIDS. The inequalities which perpetuate the AIDS pandemic are not inevitable; we can tackle them.
- Independence Day is celebrated every year in the campus. The day has its significances it remembers the huge contribution made by the freedom fighters to bring freedom to India.
- International Mathematics Day is organized on December 22nd every year where a lecturer is organized to commemorate the birth anniversary of Sri. Ramanujan. Mathematics is a fundamental part of human thought and logic and integral to attempt at understanding the world and ourselves.
- Pongal, Christmas and Onam are the festivals celebrated every year in our college campus.

File Description	Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Our college organizes extension activities/ out reached programmes in our college campus. Organizing extra co-curricular activities, cultural and literary programmes. The events under taken by the college in the above process promotes social justice and responsibilities, leadership qualities, communication skills, citizenship roles and such activities help the staff and students in the community orientation, communal harmony, national development and integration.

- Martyrs Day is commemorated every year on 10th January. The day has a historical significance as it marks the day when the fighters were hanged in 1931 while fighting for India's independence. India also observes Martyr's Day on January 30 in memory of Mahatma Gandhi.
- The NSS Day and Helmet Awareness are observed among the students to reinforce national values. In rural areas who tirelessly work on the causes despite their believes will benefit all their communities or villages. This has also been seen among urban youth, as young people are increasingly coming forward to work with NGOs, joining fellowships or start their own social enterprises. It helps in acquiring leadership qualities and democratic attitude. It provides diversified opportunities to students in colleges and universities to develop their personality through community service.
- Rotaract club activities are initiated with various programmes.
- Traffic awareness and environmental concerns programme was organised in the local community by the students of the college.
- The eye check-up camp was arranged to help students and the local community.
- Blood donation camp was arranged to help students.
- College team visited the transgender to create solidarity in the society.
- Celebrating Food Festival to bring a harmony among students.
- Ethnic cultural competition Fine Arts was conducted to foster the student's talents in other activities like folk dance folk songs etc.
- The plastic free awareness programme has been scheduled to create alertness to the surroundings.
- Cancer awareness and Dental awareness programme was organized by RRC and YRC .
- COVID-19 Vaccination camp was organized at our campus to facilitate the students, staff and nearby village people get vaccinated.

File Description	Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

- **Title of the Practice**

1. Mentoring System for Students

- **Objectives of the Practice**

The practice seeks to obtain each individual's goals and need of academic establishment as well as self-analysis of their own personality besides skills to mould up their career despite any other weakness that hold their ability to lead a successful stress less growth in professional and personal life.

- **The Context**

The college provides mentoring in the ratio of 1:20 students of various departments to ensure their stability in various aspects such as personal, academic, physical and mental. The student of present generation faces lots of disappointments in their daily routine which total collapse their career as well as private space which in result lead to bring them a unsuccessful candidate at the end of their course. The college takes much concern towards the students to overcome such kinds of interference in accordance to that we strictly maintain mentor system to in sculpt each students to overcome all their fears and ailments throughout their academic year.

- **The Practice**

- The students meet up their mentors every Friday in a week respectively. Each staff carries up to 20 number of students and interact with them individually with free of space.
- Mentors probably discuss with their candidate from their family to their academic also their insecurities faced during the terms of studies and other activities.
- The mentors support the students benefit towards their physical and mental health even at times of their needs in financial status will also be taken in concern and approach them with much priority.
- The mentor cornerstone their students in all visible features which bestows their participation in extracurricular, co-curricular, inter and outer mode of activities in all aspects.
- On a weekly basis the mentors initiate to communicate with the parents of their mentees in respect to even learn more about their attitudes both in college campus and their home, which as a result build up his or her academic analysis as well as integrity.
- Other than academic the mentor precisely ponder on the student's emotional intelligence which is the most vital part in an individual's life.
- **Evidence of success**

Mentor system has brought out bunch of positive results among students in their mental and academic level. Lot of students had opened up themselves to their mentors confidentially exposing their apprehension without any sort of hesitation only in the moto of recovering their issues in a relaxed manner. Each staff assigned for this mentor dedicate themselves to their students and strive hard to make their life a fruitful and prosperous destiny. The faculty provides much of liberty to the mentees and has succeeded numbers of achievements identically in high exam scores, improved attendance, fewer dropouts, higher engagement in multiple activities despite studies, enhanced campus discipline and well-mannered cooperation between professors and management.

- **Problems Encountered and Resources Required**

This method calls for a dedicated teaching team that is capable of assisting pupils after class hours. The programs implementation has not been hampered by any restrictions or limits.

- **Title of the Practice**

2. Book Donation

- **Objectives of the Practice**

The following are the Objectives of the practice being implemented among school students.

- . To connect the students to involve in service-oriented activities.
- . To foster virtue of generosity.
- . To promote the value of education
- . To generate a new revenue stream
- . To promote a sense of social responsibility among the students
- . To mould enlighten and empower the young generations and help them to take responsibility for the society
- . To contribute the transformation of society

- **The Context**

“We Share Knowledge” is a ‘book donation program’ an initiative to ensure that existing academic resources are shared for the growth of students who are in need carried out through college student volunteers. This program provides books for school students to develop their knowledge. Books are donated every year to the needy. The program works alongside the seven departments and faculty to ensure the availability of books to economically weaker sections. This practice is open to all students who wish to donate the books to the needy students.

- **The Practice:**

We Share Knowledge program commenced every year in the college. Aim to provide academic resources to school-going students. All the departments have a separate coordinator for this program. Every year the coordinators along with the faculty in charge of classes create awareness of the program and encourage students to be generous and participate in the same. The faculty in -charge of classes meet the students and guide them to donate the appropriate entries managed by the librarian in the college. The coordinator discusses with the college management the availability of books and seeks to identify library-less schools around the district. Once the schools are identified the books are issued and arranged in libraries in the schools.

- **Evidence of Success:**

The program has fulfilled its objectives of making an impact among the students on the social responsibility of having concern for the library-less schools and helping them, particularly in providing educational resources to the poor and needy. Many students have participated in the We Share Knowledge program. The students with the help of the management contributed several numbers of books to the rural schools such as All Saints higher school Mutton, Government higher secondary school Urapanavilai, and Girls higher secondary school Manavalakurichy. The students of the school have had the best use of the books provided by our students and this lead them to occur great knowledge in reading books and make use of the library at least twice a week.

- **Problems Encountered and Resources Required.**

The problems encountered by the college in implementing this program are the desire of the students to preserve their own books with them, and the tendency of some students not to care for books as the books have missing pages and are in very poor condition. Through this program, the students get awareness, and values about the books and about the needed students.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Silaraihalai sekaripom (Save the Penny Scheme- SPS)

Following the footsteps of an age-old adage “Service to man is the service to God”, Saving the Penny Scheme (SPS) had been laid foundation by the voluntary and philanthropic joint efforts of our students and faculty at our institution which in turn, distinguished our institution spectacularly over the past few years. The modest contribution that each and everyone within the venue deposits into the savings box, solely intended for the ultimate advantage of economically and socially backward students to succour them in meeting their educational expenses. The launch of the SPS initiative in our college is the outcome of the generous mindset of the management and the administration, and has significantly set the institution apart from its bygone years, as it mitigates the distress and worries of the real needy and relieves them from the burden of educational cost that would otherwise impede their education.

This system contains several back-end characteristics- benevolent, supportive and voluntary caring hearts and the generosity of a certain group of students saves another group of students struggling with pecuniary problems to complete their studies in a timely manner, and thus creates a humanitarian environment in and around our campus. This practice evidently and uniquely supports a few of our current students who bear economic hardships which could have distracted, deviated and diverted them from their ongoing studies and the system's concern to promptly handle their turbulent situation at the right time is the magnanimity of the humane souls on campus, a lumpsum amount saved in the collection box, reaped through their long standing, continuous and philanthropical offers.

The system not only shows how it helps the underprivileged to get the privileges but also it becomes an eyeopener to the perspective of social responsibility that draws blessings and goodwill to the benefactors, sows' gratitude in the minds of beneficiary to be charitable towards the deprived. Being attained a good position in life, their reminiscences will surely make them philanthropists. Despite the excessive material comforts, the savings box system in our college helps us to think how important it is to share our material possession with people who are desperately poor. The persistence of the system in our campus is a trace of evidence that humanity still exists on earth and it proudly announces that one can reap real happiness abundantly by helping others.

The unique functioning of this system wipes away tears, worries, frustration, disappointments and pent-up feelings of the downtrodden students and makes them focus on their studies, allowing them to freely express their latent talents and inner potentials in the societal moves as well as the inter intra collegiate events even to fix records, or else their already confronted obstacles could jeopardize their future fortune. This system has come in the limelight that the people living girdled by and below the poverty line (BPL) would like to have a strong desire to admit their sons and daughters to be educated in this institution with a firm hope that our institution never exhorts or imposes any sort of monetary burdens on them instead they have framed a confident image in themselves that this institution supports the financially backward students and enlightens their lives. The significance of this system is that students and faculty who are willingly and voluntarily accept this offer, drop the money into the savings box not from their affluence but from their minimal livelihood, with a broad view that let all the students be given opportunity to learn and let not finance be a barrier in the academic growth of their fellow students.

This Save the Penny Scheme is of prime importance as it leaves as image on student community, how small drops of water makes an ocean and reminds them to understand the value of rendering help at the right time saves many entangled in hardships. The systematic function of this service has been carried out in all the departments using their own specific way of departmental collection method yet the objective is one and the same, having the motto to serve the needy. As such all the departments have their own savings box placed at their respective departments which drag the attention of those students who are self-motivated with the social intention of dropping money voluntarily into the box to meet the needs of the needy. Thus, the collection box gets swelled and at the end of a semester or year, the collection is being shared to fulfil the monetary gap found towards the financially backward students' education after hectic understanding. The actual background of the to be beneficiary are being carefully analysed and after establishing their genuiness with respect to the requirements needed for disbursing the money, it is then to be given in order to meet the expenses regarding their education.

The distinctive stand of performing this savings box system is known for saving a little everyday will reap a lot in another day when times down and one is unable to challenge at the times of financial crisis. If someone comes forward to put money into a savings box, it will be used for his or her personal future needs. In our institution, the students and staff know very well that what they put into the collection box

may not be returned to them to meet their own needs, but the collection fund is supposed to be for somebody else who will be in great needs. All our students and faculty come forward to put their sacrificial amount into this box for the future benefit of other students. This voluntary aid and collection habit fulfil the real meaning of humanity and social awareness.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

St.John's College of Arts and Science, Ammandivilai has inaugurated a Tenth year Memorial Block - *John's Ark* instated with all facilities that serve the need of the student and equip them to meet the demands of the fast pace world. The tenth-year Memorial Block which is a 3 storeyed building stands as a *reflection of the distinctiveness* maintained by the College in the growth of the students with no point of compromise in the quality up-gradation of the students. The amenities designed in John's Ark are IQAC, Career - Guidance Cell, Research Centres, Research Libraries, Waiting Hall exclusively for Girl students accommodating 1000's numbers, Board Meeting Room, Guest Room, Fine Arts Room, Examination Cell, Entrepreneurial Development Cell, Health Centre, Chapel, Seminar Hall, along with Lifts and Ramps.

The College has an exclusive *ACS chapter* for the benefit of the students. The ACS chapter is available only in our campus in Kanyakumari District. Our students have enrolled in ACS and have cleared the foundation course.

Concluding Remarks :

St.John's College of Arts and Science, Ammandivilai, started its operations from the year 2009 after getting appropriate permission from the Government (G.O. No: 54 dated March 2009) and it is affiliated with the Manonmaniam Sundaranar University, Tirunelveli. About 80% of the students are first graduates from economically depressed families. The college that has tremendously grown in the past decade still aspires to reach the zenith in offering *higher education to the less fortunate fraternity*. The Institution constantly pays distinctive attention to the enhancement of quality towards constructive development of the pupils and equipping them to face the stiff competition prevailing in the technologically advanced society. The Institution always moves along with the stream of *innovative happenings, technological embellishment* of the outside world, and the *enhancement of quality*.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.2	<p><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>520</td><td>225</td><td>155</td><td>171</td><td>130</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>520</td><td>225</td><td>119</td><td>169</td><td>130</td></tr></table> <p>Remark : Values have been updated as per data Template provided by HEI</p>	2021-22	2020-21	2019-20	2018-19	2017-18	520	225	155	171	130	2021-22	2020-21	2019-20	2018-19	2017-18	520	225	119	169	130
2021-22	2020-21	2019-20	2018-19	2017-18																	
520	225	155	171	130																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
520	225	119	169	130																	
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships</p> <p>Answer before DVV Verification : 294</p> <p>Answer after DVV Verification: 292</p> <p>Remark : Value has been updated as per data Template provided by HEI</p>																				
2.1.2	<p><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</p> <p>Answer before DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>420</td><td>393</td><td>436</td><td>406</td><td>437</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>263</td><td>238</td><td>265</td><td>259</td><td>246</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	420	393	436	406	437	2021-22	2020-21	2019-20	2018-19	2017-18	263	238	265	259	246
2021-22	2020-21	2019-20	2018-19	2017-18																	
420	393	436	406	437																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
263	238	265	259	246																	

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
520	527	509	520	450

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
396	379	360	382	338

Remark : Number of filled seats not to exceed the earmarked one. Any excess admission made in the categories to be considered as General Merit. Hence, as per supporting documents, the values have been updated

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
22	18	22	22	19

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
18	16	21	22	19

Remark : Value updated as per attachments and relevance of the metric

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
34	1	13	4	11

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

34	1	13	7	8
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Remark : Value updated as per attachments.

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
8	0	1	5	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	1	3	3

3.5.1 *Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Answer before DVV Verification : 6

Answer After DVV Verification :6

4.1.2 *Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
49.756	77.47	31.66	34.63	60.07

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
49.755	77.47	31.66	34.63	60.07

4.4.1 *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years

(INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
84.01	60.54	115.46	105.30	100.43

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
84.00	60.54	115.46	105.30	100.43

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1114	221	450	475	311

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
646	146	415	374	308

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years**5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
82	134	149	225	122

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
82	134	149	225	122

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1115	1108	1135	1106	1088

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
402	386	399	375	352

Remark : Value updated as per attachments

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	7	0	11	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	7	0	0	0

Remark : Value updated as per attachments considering relevant entries

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
8	40	73	6	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
8	40	73	6	2

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

0	0	0	0	0
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
33	33	33	33	33

Remark : Value updated as per IIQA,

2.Extended Profile Deviations

Extended Form Deviations

ID	Extended Questions																				
1.1	Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 191 Answer after DVV Verification : 57																				
2.1	Expenditure excluding salary component year wise during the last five years (INR in lakhs) Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>169.72</td><td>176.37</td><td>149.66</td><td>153.55</td><td>184.35</td></tr></table> Answer After DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>169.71</td><td>176.37</td><td>149.66</td><td>153.55</td><td>184.35</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	169.72	176.37	149.66	153.55	184.35	2021-22	2020-21	2019-20	2018-19	2017-18	169.71	176.37	149.66	153.55	184.35
2021-22	2020-21	2019-20	2018-19	2017-18																	
169.72	176.37	149.66	153.55	184.35																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
169.71	176.37	149.66	153.55	184.35																	