



## **St. JOHN'S COLLEGE OF ARTS & SCIENCE**

(An ISO 9001 : 2008 Certified Institution)  
(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)  
(A Christian Minority Institution)

John's College Road, Ammandivilai, Kanyakumari District - 629 204,  
Tamil Nadu. Visit us at : [www.stjohnskk.ac.in](http://www.stjohnskk.ac.in)

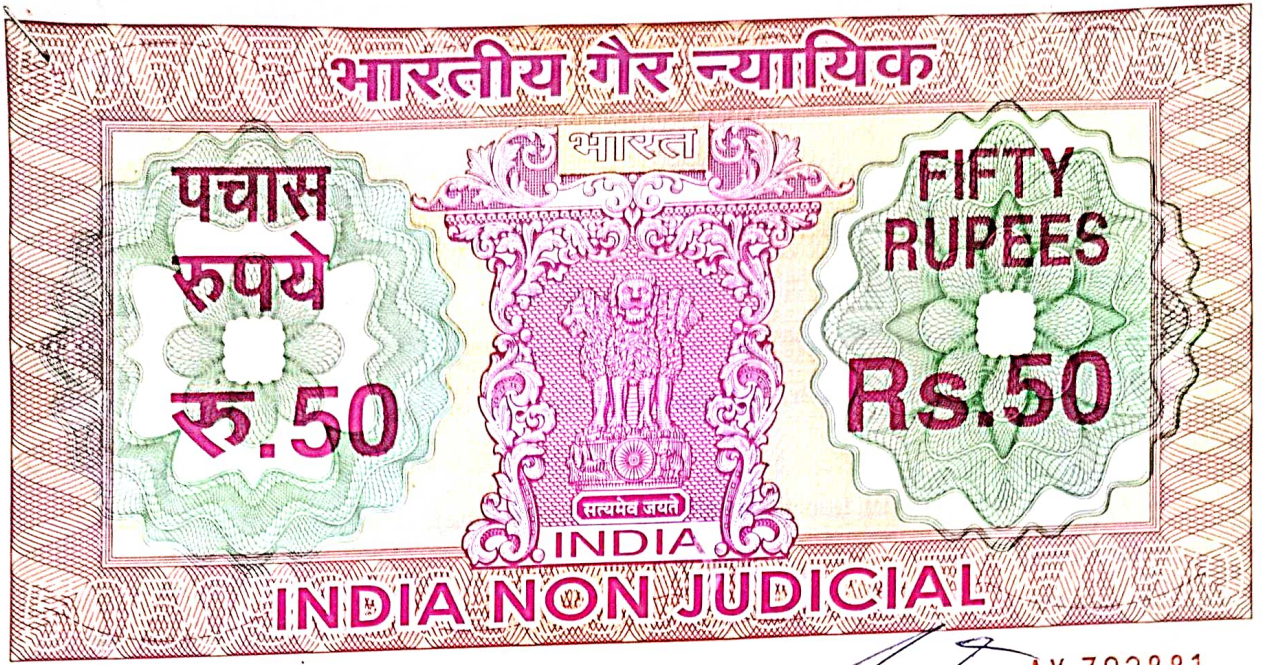


Ph : 04651 200014 | E-mail : Off.: [stjcas@gmail.com](mailto:stjcas@gmail.com) | e-mail Per. : [edwingnanadhas@gmail.com](mailto:edwingnanadhas@gmail.com) | Mob. 9488272021

## **CRITERIA 3**

### **Research, Innovation and Extension**

**3.5.2. Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**



தமிழ்நாடு தமில்நாடு TAMILNADU

தேதி : 26.2.2020

இடம் : St

St John's College of Arts & Science  
Ammandivilai

AY 702881

S. தங்கசுவாமி

ஸ்டாம்பு வெண்டர்

உரிமம் எண்: 1/2000

109A, கோர்ட் ரோடு, நாகர்கோவில்-1

### MEMORANDUM OF UNDERSTANDING

Between

The Department of Physics St. John's College of Arts & Science

Ammandivilai, K.K.District, Tamil Nadu, India.

and

The Empire Scientific Company

60, South Car Street, Nagercoil, Tamil Nadu.

1. This Memorandum of Understanding is made this 26.2.2020, between the Physics Department of St. John's College of Art & Science, Ammandivilai, Kanyakumari District, Tamil Nadu – 62900 and The Empire Scientific Company having its office at 60, South Car Street, Nagercoil, Tamil Nadu – 629001.

2. The Programme for which the MoU is signed is to known as “B.VOC. Scientific Developments and Research” of the UGC.





3. The Scientific Company is desirous of under- taking a joint venture for the helping and handholding component of the said scheme with the Physics Department of St.John's College of Arts of Science, the two parties of this Memorandum of Understanding with the intention of both being legally bound, accept the following terms and conditions.
4. The Scientific Company which is the Training and Equipments providings centre undertakes to train the students admitted by The Physics Department St. John's College of Arts & Science for the above programmes each students has to undergo the equipment handling (careful usage) programme for the period of three years, (i.e) till the completion of his/her course.
5. The nature of the training are given below:
  - a) Helping the Practical work shop.
  - b) Supplying the necessary objects and materials and utility of handling apparatus and equipments.
  - c) Helping Industrial Visit.
  - d) Internship and demonstrations.
  - e) Helping Placement.
6. The Physics Department St. John's College of Arts & Science will provide the infrastructure necessary for the workshop programme.
7. The Training Centre will provide qualified and competent trainers for the workshop training programme. The trainees will train the trainees in the Physics Department St.John's College of Arts & Science campus with the infrastructure provided by the St. John's College of Arts and Science. So also, the company will make available infrastructure required to train the trainees in the premises. The trainers also will train the trainees in the said premises provided by the company.
8. The trainers will be given remuneration as agreed between the Physics Department St. Johns College of Arts & Sciences and the company.
9. **Co-ordination and Contact Points:**
  - a. The Physics Department St. John's College of Arts & Science for co-ordination on broad policy issues and matters related to centralized operations.



- b. The company for all purpose relating to the MOU shall contact the Physics Department St. John's College of Arts & Science. The St. John's College of Art's & Science shall be the sole contact source for the company in matters related to this MOU and its implementations.

**10. Responsibilities of the Scientific Company:**

The company shall:

- a. Organize training and hand holding activities under the UGC B.VOC. programme as per the UGC guidelines as required by The Physics Department St. John's College of Arts & Science.
- b. Follow the course outline provided by UGC, as may be amended from time to time as required by The Physics Department St. John's College of Art's & Science.
- c. Maintain records of the trainees and their regular attendance and share them with UGC and The Physics Department St. John's College of Art's & Sciences.
- d. Provided assistance for conduct of study visits, field visits, etc. As required by The Physics Department St. John's College of Art's & Science.

**11. Responsibilities of The Physics Department St. John's College of Art's & Science:**

The Department shall

- a. Develop and provide broad course, outline.
- b. Provide norms and guidelines where ever necessary.
- c. Be responsible for logistics, Practical and operational aspects of the workshop and training component of the said scheme in relation to the infrastructure to be provided for the said programme.
- d. Provide timely clarifications requiring Academic Inputs and any necessary information to the students regarding science and matter.
- e. Ensure through proper co-ordination and counsel training that the company provide quality equipments and apparatus under the said scheme;

**12. Liabilities:**

The training centre shall ensure that all its activities are legal.





### 13. Breach of Agreement:

The Physics Department St. John's College of Art's and Science shall have the right to terminate the agreement with the company, in case the company either fails to provide the services as required by The Physics Department St. John's College of Art's & Science based on UGC guidelines or violates any of the clauses mentioned in the MoU, or exploits this students or attempts to exploits the students or misuses this partnership with The Physics Department St. John's College of Art's & Science in any way.

### 14. Amendment to the Agreement:



The obligation of the company and The Physics Department St. John's College of Art's & Science has been outlined in this agreement. However, during the operation of the agreement, circumstances may arise which call for alteration or modification of this Agreements. The Modifications/ alterations will be mutually discussed and agreed upon in writing in future as the demand of situation emerges.

### 15. Period of Validity:

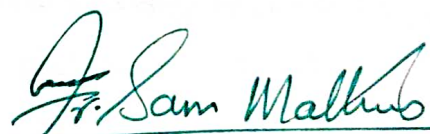
This agreement shall be initially valid for Ten years from the date of signing the agreement and to be renewed subsequently by mutual consent of both the parties.

### 16. Dispute resolution:

Any dispute arising with regard to any aspect of this Agreement shall be settled through mutual consultations and agreements by the parties to the Agreements.



**For Empire Scientific Company,  
Nagercoil  
K. Vallinayagam  
Managing Director**

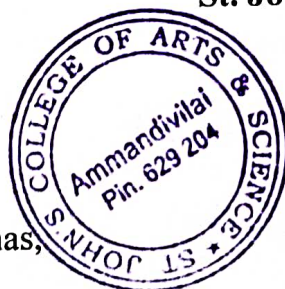


**For The Physics Department  
St. John's College of Art's & Science,**

**Ammandivilai**  
Rev. Fr. Sam Mathew  
Secretary  
St. John's College of Arts & Science  
Ammandivilai - 629 204  
Kanyakumari District

#### Witness:

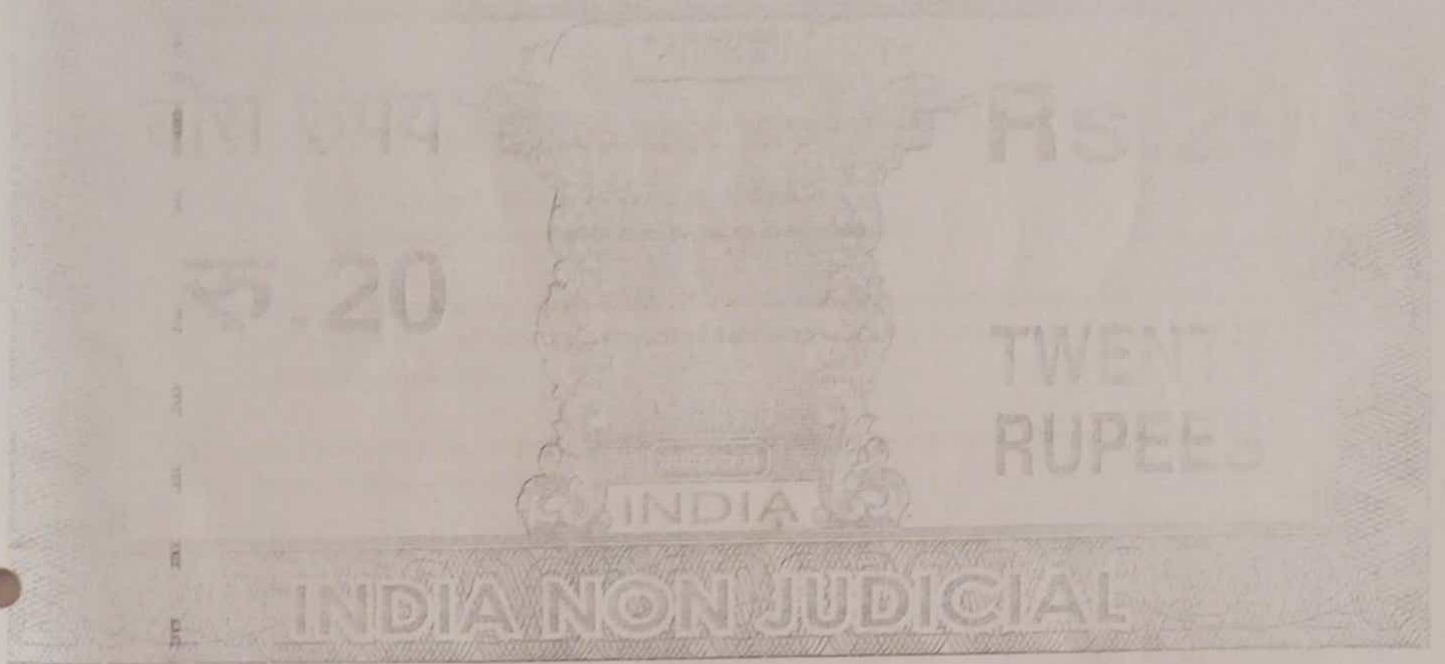
1. Dr. M. Edwin Gnanadhas,  
Principal  
St. John's College of Art's & Science.  
Ammandivilai.



**DR. M. EDWIN GNANADHAS  
PRINCIPAL  
St. John's College of Arts and Science  
Ammandivilai - 629 204**

2. C. Vivekanandan  
Empire Scientific/Company.





தமிழ்நாடு தாமிலநாடு TAMIL NADU

தமிழ்நாடு

எண்:..... நாள்: 10-08-2021  
ரூபாய்: 20/-

R-Shell Info Services  
Nagercoil

97AB 209096

B. விஜயகுமாரி

முத்திரைத்தாள் விற்பனையாளர்  
உரிமம் எண்: 24/2008 நாள்: 20-8-2008  
நாகர்கோவில் - 1.

### MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter called as the 'MOU') is entered into on this the 11<sup>th</sup> DAY OF - AUGUST - Two Thousand and Twenty-One (11-08-2021), by R-Shell Info Services and St. John's College of Arts and Science, Bachelor of Business Administration Department.

St. John's College of Arts & Science, Ammandivilai, Kanyakumari District - 629204 represented herein by its Principal (hereinafter referred as 'First Party', the institution which expression, unless excluded by or repugnant to the subject or context shall include its successors - in-office, administrators and assigns)

AND

R-Shell Info Services, 5/53, 2<sup>nd</sup> Floor, Near Lawrence Lodge, Parvathipuram, Nagercoil, Kanyakumari District - 629003 represented herein by Er. G. Christ Jose, Managing Director (hereinafter referred to as "Second Party", company which expression, unless excluded by or repugnant to the subject or context shall include its successors - in-office, administrators and assigns)

First Party

Second Party

DR. M. EDWIN GNANADHA  
PRINCIPAL

St. John's College of Arts and Science  
Ammandivilai - 629204

Er. G. Christ Jose M.E., M.B.A.,  
Managing Director  
R-Shell Info Services  
www.rshell.in / mail@rshell.in



(First Party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party')

**WHEREAS:**

- A) First Party is a Higher Educational Institution named:
  - (i) **St. John's College of Arts & Science**  
(Bachelor of Business Administration Department)
- B) First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.
- C) The Parties intent to cooperate and focus their efforts on cooperation within area of Skill Based Training and Education.
- D) Both Parties, being legal entities in themselves desire to sign this MOU for advancing their mutual interests.
- E) **R-Shell Info Services**, the Second Party is engaged in Trainings, Skill Development and Placements.

**NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MOU, THE PARTIES HERE TO AGREE AS FOLLOWS:**

**CLAUSE 1  
CO-OPERATION**

- 1.1 Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the Institution and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.
- 1.2 First Party and Second Party co-operation will facilitate effective utilization of the intellectual capabilities of the faculty of First Party providing significant inputs to them in developing suitable teaching / training systems, keeping in mind the needs of the company, the Second Party
- 1.3 The general terms of co-operation shall be governed by this MOU. The Parties shall cooperate with each other and shall, as promptly as is reasonably practical, enter into all relevant agreements, deeds and documents (the 'Definitive Documents') as may be required to give effect to the actions contemplated in terms of this MOU. The term of Definitive Documents shall be mutually decided between the Parties. Along with the Definitive Documents, this MOU shall represent the entire understanding as to the subject matter hereof and shall supersede any prior understanding between the Parties on the subject matter hereof.

First Party

**DR. M. EDWIN GUNATHAS**  
PRINCIPAL

Second Party

**Er. G. Christ Joseph** P.E.E.  
Managing Director  
R-Shell Info Services  
www.rshell.in / mail@rshell.in

**CLAUSE 2**  
**SCOPE OF THE MOU**

- 2.1 The budding graduates from the institutions could play a key role in technological up-gradation, innovation and competitiveness of an industry. Both parties believe that close co-operation between the two would be of major benefit to the student community to enhance their skills and knowledge.
- 2.2 **Curriculum Design:** Second Party will give valuable inputs to the First Party in teaching training methodology and suitably customize the curriculum so that the students fit into the industrial scenario meaningfully.
- 2.3 **Implant Trainings:** Company and Institution interaction will give an insight into the latest developments / requirements of the industries, the Second Party to permit the Faculty and Students of the First Party Training Programs. The industrial training and exposure provided to students and faculty through this association will build confidence and prepare the students to have a smooth transition from academic to working career. The Second Party will provide Workshops / Implant Training / Internship Training for the learners enrolled with the First Party.
- 2.4 **Skill Development Programs:** Second Party to train the students of First Party on the emerging technologies in order to bridge the skill gap and make them industry ready.
- 2.5 **Faculty Development Programs:** Second Party to train the Faculties of First Party for imparting training as per the company requirement considering the National Occupational Standards in concerned sector, if available.
- 2.6 **Placement of Trained Students:** Second Party will actively engage to help the delivery of the training and placement of students of the First Party into internships/jobs, and will facilitate placements for the students. The Second Party will itself absorb the trained students.
- 2.7 Both Parties to obtain all internal approvals, consents, permissions, and licenses of whatsoever nature required for offering the Programs on the terms specified herein.

**CLAUSE 3**  
**INTELLECTUAL PROPERTY**

- 3.1 Nothing contained in this MOU shall, by express grant, implication, Estoppel or otherwise, create in either Party any right, title, interest, or license in or to the intellectual property (including but not limited to know-how, inventions, patents, copy rights and designs) of the other Party.

First Party

Dr. M. EDWIN GNANADHAN  
PRINCIPAL  
St. John's College of Arts and Science  
A-20, Gandhi Nagar, - 600 084

Second Party

Er. G. Christ Jose  
Managing Director  
R-Shell Info Services  
www.rshell.in / mail@rshell.in



**CLAUSE 4  
VALIDITY**

- 4.1 This Agreement will be valid until it is expressly terminated by either Party on mutually agreed terms, during which period **R-Shell Info Services**, the Second Party, as the case may be, will take effective steps for implementation of this MOU. Any act on the part of **R-Shell Info Services**, the Second Party after termination of this Agreement by way of communication, correspondence etc., shall not be construed as an extension of this MOU.
- 4.2 Both Parties may terminate this MOU upon 30 calendar days' notice in writing. In the event of Termination, both parties have to discharge their obligations.

**CLAUSE 5  
RELATIONSHIP BETWEEN THE PARTIES**

- 5.1 It is expressly agreed that **First Party** and **Second Party** are acting under this MOU as independent contractors, and the relationship established under this MOU shall not be construed as a partnership. Neither Party is authorized to use the other Party's name in any way, to make any representations or create any obligation or liability, expressed or implied, on behalf of the other Party, without the prior written consent of the other Party. Neither Party shall have, nor represent itself as having, any authority under the terms of this MOU to make agreements of any kind in the name of or binding upon the other Party, to pledge the other Party's credit, or to extend credit on behalf of the other Party.

**For St. John's College of Arts & Science**

**For R-Shell Info Services**

Authorized Signatory

Authorized Signatory

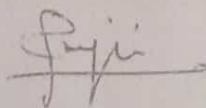
Er. G. Christ Jose M.E. (M.B.A.)  
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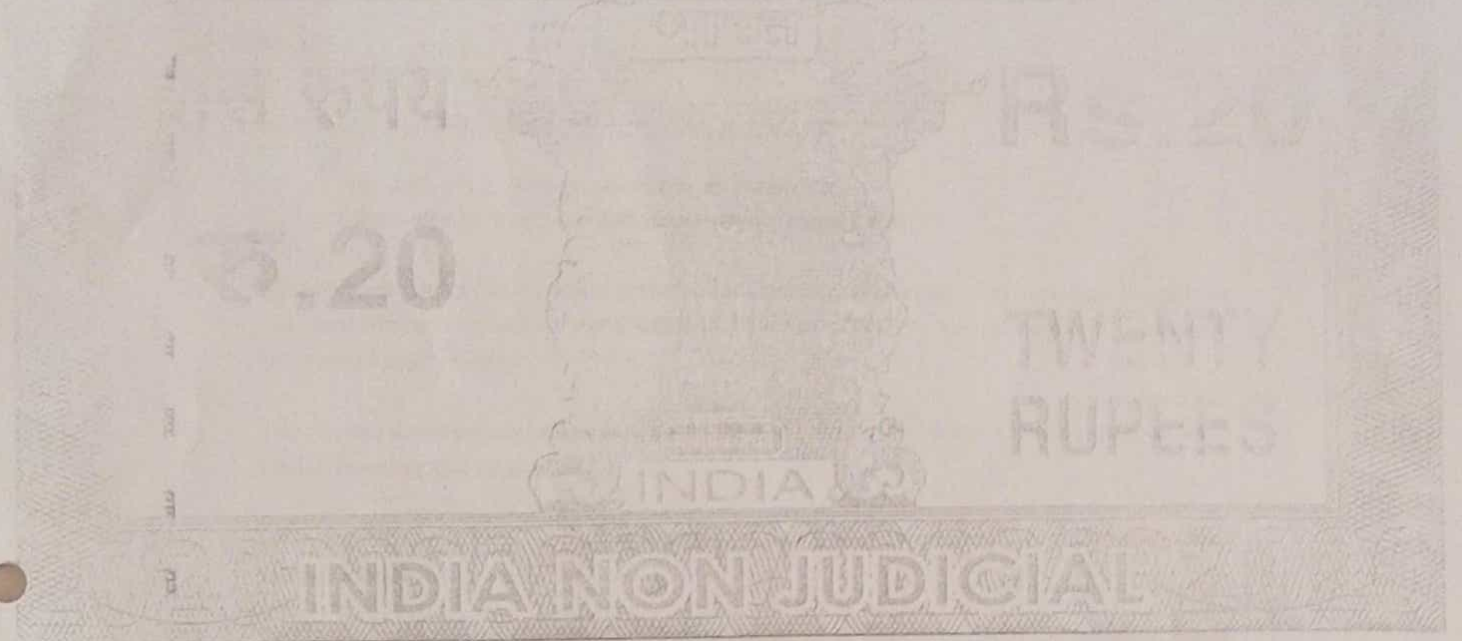
**WITNESS (NAME & SIGNATURE):**

1.

Rev. Fr. Sam F Mathew  
Secretary  
St. John's College of Arts & Science  
Ammandivilai - 629 204  
Kanyakumari District

2.





தமிழ்நாடு தமிழ்நாடு TAMIL NADU

எண்: ..... நாள்: 10-08-2021  
ரூபாய்: 20/-

R-Shell Info Services B. Vijayakumari  
B. விஜயகுமாரி  
முத்திரைத்தாள் விற்பனையாளர்  
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Second Party

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St. John's College of Arts and Science  
Ammandivilai - 629 204

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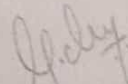
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Second Party

Er. G. Christ Jose M.E., M.B.A.,  
Managing Director  
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**CLAUSE 2**  
**SCOPE OF THE MoU**

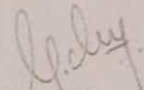
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Managing Director  
R-Shell Info Services  
www.rshell.in / mail@rshell.in



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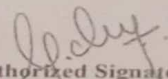
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For St. John's College of Arts & Science

For R-Shell Info Services

  
Authorized Signatory

  
Authorized Signatory  
Er. G. Christ Jose M.E., M.B.A.,  
Managing Director  
R-Shell Info Services  
[www.rshell.in/mail@rshell.in](http://www.rshell.in/mail@rshell.in)

WITNESS (NAME & SIGNATURE):

1. 

2. 



தமிழ்நாடு

**INDIA NON JUDICIAL**  
**Government of Tamil Nadu**

**e-Stamp**

Certificate No.

Certificate Issued Date

Account Reference

Unique Doc. Reference

Purchased by

Description of Document

Property Description

Consideration Price (Rs.)

First Party

Second Party

Stamp Duty Paid By

Stamp Duty Amount(Rs.)

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23-Nov-2021 07:30 PM

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SRI PUSHPAM COLLEGE

Article 5 Agreement

MEMORANDUM OF UNDERSTANDING STAMP PAPER

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(Zero)

SRI PUSHPAM COLLEGE

ST JOHN S COLLEGE OF ARTS AND SCIENCE KANYAKUMARI

SRI PUSHPAM COLLEGE

50

(Fifty only)



Please write or type below this line.

**MEMORANDUM OF UNDERSTANDING**

**Between**

A.V.V.M. Sri Pushpam College (Autonomous), Thanjavur District, Tamil Nadu-613 503

(Hereinafter referred to as 'FIRSTPARTY')

**QT 0002787097**

And

St. John's College of Arts and science, Ammandivilai, Kanyakumari District, Tamilnadu

(Hereinafter referred to as 'SECOND PARTY')

('FIRST PARTY' and 'SECOND PARTY' are hereinafter jointly referred to as 'PARTIES' and individual as 'PARTY')

### PURPOSE

The purpose of this agreement is to promote cooperation in education and research between the FIRST PARTY and the SECOND PARTY.

### TYPES OF COOPERATION

Through this memorandum, PARTIES affirm the value of mutual collaboration and agree to promote the following activities:

1. Joint research projects in the fields of mutual interests;
2. Exchange of academic publications and reports;
3. Opportunities for faculty and staff development and exchange;
4. Exchange of visiting research scholars, including advanced graduate students;
5. Other activities as mutually agreed.

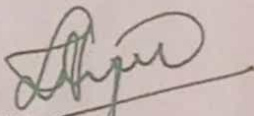
This Agreement places no financial obligations or supplementary funding commitments on either PARTY. These activities will be defined through separate program agreements that detail the commitment of resources (financial or otherwise) required by each Institution. Subsequent program agreements must be approved in writing by the authorized representatives of each institution.



## TERMS

This agreement will become effective upon the date of signature by both **PARTIES**. It shall remain valid for five (5) years from the date of the last signature, with the understanding that it may be modified by written mutual consent of both **PARTIES**. This Agreement may be terminated by either **PARTY** with the advance written notice of at least thirty (30) days. Upon notice of termination, both **FIRST PARTY** and **SECOND PARTY** agree to work in good faith to enable visiting scholars to complete their respective research programs unhindered by the termination. The agreement may be extended by mutual consent of the two **PARTIES** after the five years, and it must be renewed in writing. This Memorandum of Understanding in English is hereby signed in two (2) copies with one (1) copy remaining in the possession of each **PARTY**.

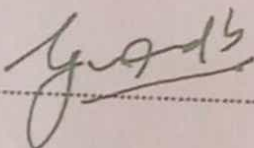
### **F THE FIRST PARTY**



Dr. P. JEGAN, Ph.D.,  
Director - SPCTE

A.V.V.M. Sri Pushpam College (Autonomous)  
FOR THE ~~SECOND PARTY~~ - 613503.

Date: 23.11.2021



Dr. M. EDWIN GNANADHAS, Ph.D.  
PRINCIPAL  
ST. JOHN'S COLLEGE OF ARTS AND SCIENCE  
AMMANDIVILAI, K.K.DIST. - 629 204

Date: 23-11-2021



தமிழ்நாடு தமில்நாடு TAMILNADU  
தமிழ்நாடு

30/11/2020 ரூபாய்...100/...

St. John's College

Ammandivilai.

BY 589883

V. G. R. K. I. N. I.  
முத்திரை பத்திரம் விற்பனையாளர்  
உரிமை எண்: 18/2008 நாள்: 20-8-2008  
ஆராய்ச்சிக்கமங்கலம்.

#### MEMORANDUM OF UNDERSTANDING

BETWEEN

Cape Comorin Trust, Tamilnadu, India

&

St. John's College of Arts and Science, Ammandivilai, Kanyakumari,  
Tamil Nadu, India

This Memorandum of Undertaking is made on this day, between Cape Comorin Trust, Tamilnadu, India herein refer to as 2-15-15, RS Bhavan, Kuzhiodial Vilai, Edaicode P O, Kanyakumari District, Tamilnadu, India 629 152, which expression shall include authorized representative of first part St. John's College of Arts and Science, Ammandivilai, Kanyakumari, Tamil Nadu, India.

The Programme for which this MoU is signed is to be known as "Promotion of Academic Initiatives of the Cape Comorin Trust & St. John's College of Arts and Science, Ammandivilai, Kanyakumari, Tamil Nadu, India (Department of English).

Faculty members and Students of St. John's College of Arts and Science, Ammandivilai, Kanyakumari, Tamil Nadu, India (Department of English) can participate in the following initiatives as per the mutual guidelines decided by both the institutions.

- ❖ To Organise International/National Conferences, Seminars, Workshops, Faculty Development Programs, etc.
- ❖ To have International collaborations with Faculty and Institutions
- ❖ To promote research and academic activities
- ❖ To invite various delegates/faculty for Special Lectures
- ❖ To Organise programs with the collaboration of National and International Institutions and Agencies
- ❖ One or two faculty members can become part of the editorial board in Cape Comorin International Peer Reviewed Journal
- ❖ Can publish papers in international peer-reviewed journal of Cape Comorin without paying publication charges, if the paper is selected by the editorial board.
- ❖ Can design online course which can be uploaded on the Cape Comorin website
- ❖ Faculty members can take part in book publication with ISBN
- ❖ Students and faculty members can participate in conferences, seminars, and workshops with 30% discounted fees.
- ❖ Faculty members of the college can design course and upload on Cape Comorin.

#### **Coordination and Contact Points**

- ❖ Cape Comorin for coordination on broad policy issues and matters related to centralized operations.
- ❖ St. John's College of Arts and Science, Ammandivilai, Kanyakumari, Tamil Nadu, India for all operational matters, which includes Workshop, Conference, Counseling, Seminar, training, handholding component as per Cape Comorin guidelines.

#### **Responsibilities of the St. John's College of Arts and Science, Ammandivilai, Kanyakumari, Tamil Nadu, India**

The St. John's College of Arts and Science, Ammandivilai, Kanyakumari, Tamil Nadu, India shall;

- ❖ Organize or collaborate training and handholding activities under the Scheme as per the Cape Comorin guidelines.
  - ❖ Ascertain for itself the financial viability of the project and shall fund all cost overruns, if any;
  - ❖ Not make any financial commitment on behalf of Cape Comorin, nor shall take loans or create any other financial liability binding Cape Comorin under this agreement, Vice-versa;
  - ❖ Have all employees relating to this project invite outside Guest Speakers/faculty on its own, and Cape Comorin shall have no legal, financial or any other responsibility towards them;
- Follow the course outline supplied by Cape Comorin, as may be amended from time to time;



- ❖ Conduct no such parallel activity which may be prejudicial to the interests of the said Scheme, or Cape Comorin;
- ❖ Register candidates for organizing training programs

**Validity Period:** This MoU shall remain valid and binding to both the parties - Cape Comorin Trust, Tamilnadu, India & St. John's College of Arts and Science, Ammandivilai, Kanyakumari, Tamil Nadu, India (Department of English) from 1.12.2020 to dt. 30.11.2022 for period of three years. The validity period can be further extended on mutual agreed period between both the parties. Signed on this date month & year by and between.

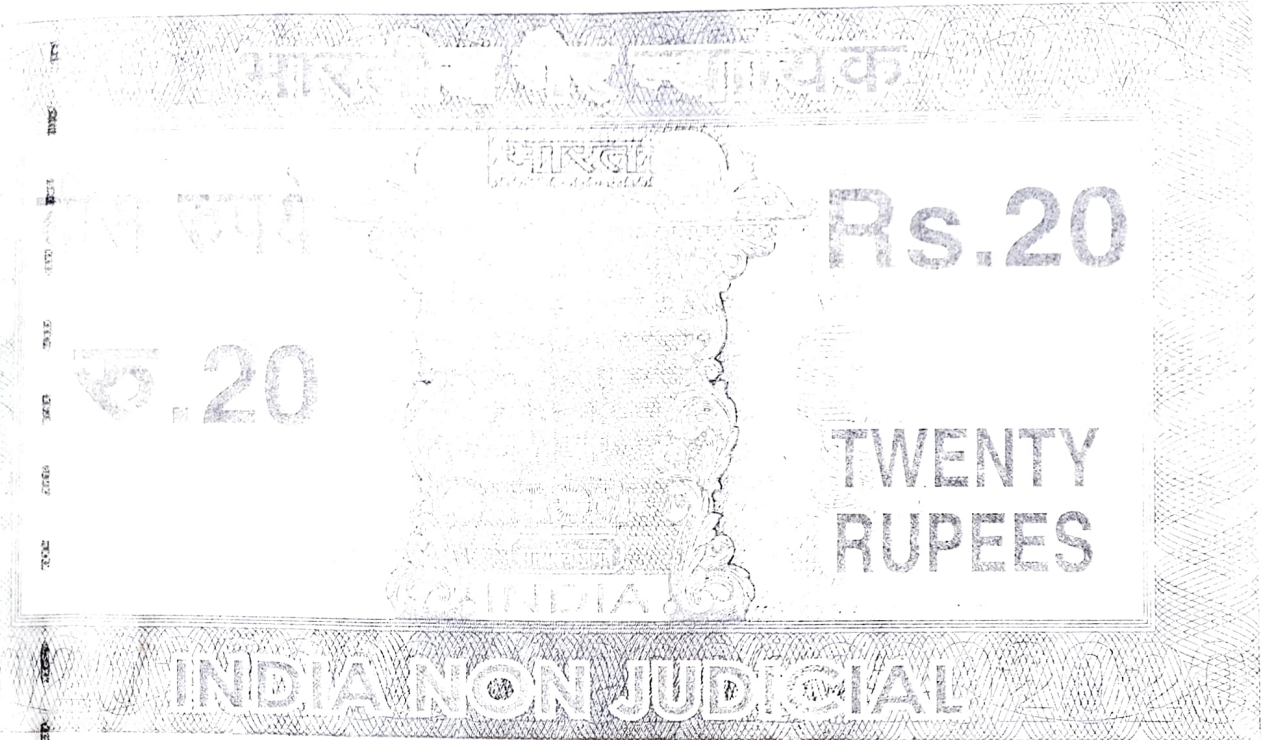
**Chairman/Principal**  
St. John's College of Arts and Science, Ammandivilai, Kanyakumari, Tamil Nadu,  
India



Witness 1. Fr. V. John Bose  
2. V. P. L.

**President**  
Cape Comorin Trust

Witness 1. 90  
2. Br. H. Jaiswar



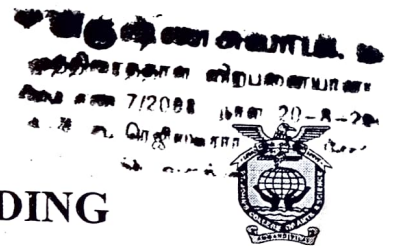
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தமிழ்நாடு  
நாள் : 21/1/2021  
இலாகா : 20

Dr. C. சிபங்கு,  
நிர்வாகி.



## MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING is made and Executed ar into an Understanding on the day of 21<sup>st</sup> Jan 2021

On behalf of

"CAPE FORUM - OF BY AND FOR YOU TRUST", Trust.Reg.No.198/ B4 - 2017, Kanyakumari District, Tamilnadu's of the **FIRST PART**

And

DEPARTMENT OF COMMERCE, ST. JOHN'S COLLEGE OF ARTS AND SCIENCE, Ammandivilai, Kanyakumari District of the **SECOND PART**

Both the Parties have entered into a bipartite **MEMORANDUM OF UNDERSTANDING** in order to conduct various programs for the benefit of Teachers, research Scholars and Students.



Dr. M. EDWIN GNANADHAS  
PRINCIPAL  
St. John's College of Arts and Science  
Ammandivilai - 629 204



## ✓ ABOUT THE TRUST (OF, BY AND FOR – YOU)

**OF, BY & FOR – YOU** – is the Trust organized to serve the community with the wordings of Swami Vivekananda “Not Me – But You”, which reflects the essence of Democratic living and upholds the need for selfless service. The organization strongly believes that “All power, Attitude & Strength of the human beings is within themselves” it is the duty of the stakeholders viz., (Parents, Teachers, Trainers etc.,) to bring it out or show the way to identify those skills. Our organization focuses on students/teaching community and to identify their skills as well make them responsible towards themselves, their career, family and ultimately to the Nation. Students community, the budding young generations are the most important and dynamic segments of the population of any developing country which focuses on the young people’s education and empowerment could see the tremendous growth undoubtedly they are the tomorrows innovators, creators and Leaders. They require support in terms of identifying their hidden talents & Skills to transform the future. The desirous of Establishment of a Trust is for

- Research and Development Program
- Skill Development & Training Program
- Female health & Awareness Program
- Education & Child Development
- Women Empowerment

## ✓ ABOUT CAPE FORUM

**CAPE FORUM \_ YOU TRUST** empowers budding young generation with research ambience by producing research articles in various disciplines. The forum consists of eminent Advisors and Research Supervisors in the various fields of Arts and Science. This forum is organized to provide Non-Profitable service to the Researchers, and also provides Seminars, Conferences, Workshops, Educational Training, Research Activities and Publications. The main aim of the forum is to upgrade the quality of research work among the Students, Research Scholars & faculty members involved in Research from Arts and Social Science viz., Humanities, Commerce, Management, Education and the allied fields. Its important objective is to disseminate, strengthen and enhance knowledge in research.

## ✓ ABOUT THE INSTITUTION

St. John’s College of Arts and Science is a dream come true for the disadvantaged people along the coastline of Kanyakumari District. Rev. Frs. V. John Bosco and Albin Roby, the founders of this college, have been the trustees of the JVDC Trust (Jan Vriend Development Centre Trust) for the past 12 years to promote higher education among the less fortunate young students of the coastal belt sponsored by Rev. Fr. Jan Vriend from the Netherlands. Fr. Vriend has an ecclesiastical and ecumenical philanthropy to help the poor and downtrodden. The need of this College was very much felt way back in 2002. The discussions on how to realize this dream grappled these priests for a couple of years and in February 2005 Fr. Jan Vriend and his pastoral team successfully finalized the ‘modus operandi’ of this project. The former Bishop Late Rt. Rev. Dr Leon Dharmaraj D. D. had been a source of great moral support since its inception.

The patron of this College Rev. Fr. John Vriend and the founders Rev. Frs. V. John Bosco and Albin Roby believe that education alone can unlock the golden gates of freedom and development. So with a missionary zeal they are fully committed to provide the best education founded on Christian values of faith, hope and love. The Most Rev. Dr. Peter Remigius, the Bishop of Kottar gave his blessings by laying the corner stone of this St. John’s College of Arts and Science. The Government of Tamil Nadu crowned the efforts of the patron and the founders by granting its permission through the G.O M.S. No.54 dated 04.02.2009. The Manonmaniam Sundaranar University, Tirunelveli, has given its affiliation to the College to function from the academic year of 2009 – 2010



PRINCIPAL  
St. John's College of Arts and  
Science, Kanyakumari - 620 002



## UNDERSTANDING BETWEEN THE PARTIES

Recognizing the mutual benefits of collaborative activities in promoting understanding, Cape Research Forum agree to explore the feasibility of establishing frameworks and co-operative activities in educational/Awareness endeavors. Such co-operation may include but is not limited to the following:

1. National & International Level Seminars/Conference
2. National & International Level Symposiums
3. National & International Level Workshops
4. Training Programs (Skill Based)
5. Career Guidance
6. Faculty Development Program
7. Management Development Program
8. Leadership and Personality Development
9. Campus Recruitment , Training and Placement
10. National / State / Inter Collegiate Competitions
11. Certification after completion of the course.

### ✓ **TRAININGS PROVIDED BY THE TRUST/FORUM**

Keeping the objective of the Trust, the Trust/Forum provides *Seminars, Conferences, Guest Lectures, Trainings, Workshops Etc.*, for students/Teachers, on the below mention topics using NLP and Psychology as tools and techniques.

- For Students/ Teachers
  - Goal Settings (Time Frame Using NLP) Students/Teachers
  - Time Management Students/Teachers
  - Communication Skills
  - Interpersonal Skills
  - Learn with Fun
  - Innovative and Creative Teaching
  - Gamify the Teaching
  - Gamification in Learning & Development
  - Personality Development
  - Soft Skills for Students/Teachers
  - Creative Thinking
  - Problem Solving Techniques( NLP Techniques)
  - Relationship Management
  - Social Relationship
  - Be a successful Personality
  - Leadership Traits and Qualities for Students/Teachers
  - How to engage the Classroom
  - Class room Management Techniques
  - Teaching skills enhancement
  - Behavior management techniques
  - Stress management for Students/Teachers
  - Counseling and Guidance for students
- For Researchers
  - Research Methodology Trainings
  - Analysis Using SPSS, AMOS & R
  - Assistance for Publishing Articles in UGC Care listed Journals/ Scopus Indexed/ Peer reviewed International Journals
  - Articles / Thesis/ Project Writing Guidance and Assistance for Publishing Books

The above terms may be modified by mutual consent as and when required by an addendum.



A. M. EDWIN  
PRINCIPAL

## ✦ TERMS AND CONDITIONS OF MOU

The specific terms, expenses and other matters arising related to the implementation of any aspects of this MOU shall be discussed in detail by the parties concerned for each case. Any commitment of resources financial or otherwise, for co-operative activities shall be made in *Agreement/Resolutions in Meeting* for that specific purpose entered into at a subsequent date and approved by the official authority and signed by authorized signatory of each institution.

### ✓ ROLES AND RESPONSIBILITIES

Cape Forum will nominate one individual from your institution as its primary representative in charge of Collaborative programs. Individual projects implemented under this MOU or its supplements will be jointly planned and supervised by the nominees of both the parties. The parties agree to consult periodically concerning the status of the above mentioned activities and other relevant matters of mutual interest.

### ✓ VALIDITY

This Memorandum of Understanding will be effective for a period of one year from the date of signing (21<sup>st</sup> Jan 2021 to 31<sup>st</sup> Dec 2022) and is subject to change, renewal by mutual consent.

### ✓ ARBITRATION

All or any disputes arising out of this MOU are subject to only arbitration jurisdiction. In case of arbitration both the parties shall appoint the arbitrators and both parties will have to be present during the arbitration proceedings if any.

### ✓ GENERAL

- Termination of this MOU may be made by mutual consent or by either party giving the other party three months' notice in writing.
- The captions used in this MOU are for convenience only and are not intended for legal effect.
- If any provision or portion thereof of the MOU is invalid or unenforceable under any applicable statute or rule of law, it is to that extent to be deemed omitted.
- The parties have read this MOU and agree to be bound by all its terms. The parties agree that there are no conditions precedents. The parties further agree that this MOU and the services constitute the complete exclusive statement of the MOU between them and supersede all proposals, oral or written and all other communications between them relating to the terms and conditions of this MOU and the services.

Accepted, agreed and signed by the parties on the date, month and year stated here above

#### HONORARY PRESIDENT

CAPE FORUM

OF BY AND FOR YOU TRUST

Kanyakumari, Tamilnadu, INDIA

E-Mail: [capeforumyourtrust@gmail.com](mailto:capeforumyourtrust@gmail.com)

Mob: 86103 11546



Dr. M. EDWIN GNANESAN  
PRINCIPAL  
St. John's College of Arts and Science  
Ammandivilai - 622 011

Witness:

- Dr. C. Josephine Jayaseelan  
HOD, Dept. of Commerce  
St. John's College of Arts and Science  
Ammandivilai.  
9789744336  
*Jayaseelan*
- Dr. E. Rathika  
Research Coordinator  
Dept. of Commerce  
*Rathika*





भारतीय गैर न्यायिक

एक सौ रुपये

Rs. 100

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सत्यमेव जयते

ONE  
HUNDRED RUPEES

भारत INDIA  
INDIA NON JUDICIAL

தமிழ்நாடு தமில்நாடு TAMILNADU

8 NOV 2020 RR. கருணாநிதி மாவட்டம்

CH 105951

AGREEMENT FOR ICSI KANYAKUMARI STUDY CENTRE

BETWEEN

THE INSTITUTE OF COMPANY SECRETARIES OF INDIA  
AND

St. John's College of Arts and Science,  
KANYAKUMARI DISTRICT.TAMILNADU

Whereas the Institute of Company Secretaries of India, constituted under the Company Secretaries Act, 1980 to develop and regulate the profession of Company Secretaries in India being solely authorised to conduct coaching and examinations for the award of Professional qualification / Membership of the Institute and whereas ICSI KANYAKUMARI STUDY CENTRE would create synergy between the university education and professional education to enhance the quality of education imparted to the ICSI students,

CS. R.R. GNANA SEKARAN  
CHAIRMAN  
MADURAI CHAPTER OF ICSI

Dr. M. EDWIN GNANADHAS  
PRINCIPAL  
St. John's College of Arts and Science  
Ammandivilai - 629 234





The study centre is proposed to be operated and managed by the Department of Commerce of **St. John's College of Arts and Science**

**ICSI KANYAKUMARI STUDY CENTRE** will be set up on self-sustainable basis.

1. Study Centre shall function from the premises of recognized university/ college having proper recommendations of the concerned Regional Council/Chapter.

2. Study centre shall be run by faculty or Department of Commerce or any other department having relevance to CS Course, by whatever nomenclature, on self-sustainable basis as per ICSI guidelines.

3. The respective department of the university/ college shall operate and manage the ICSI study centre. Study centre shall in no case be termed as an agent or a partner or a representative of ICSI except for the limited purpose of providing class room teaching to CS students and other responsibilities covered in the agreement between the two Institutions.

4. Head of respective department of university / college in which the study centre has been set up or his representative will be designated as Director of the CS Study Centre.

5. Study Centre shall not engage itself any activity or deal with a matter which are prejudicial to the interests and image of the Institute

6. Study centres shall be entitled to use the words and description "ICSI (name of city)Study Centre"

7. The study centres would have full autonomy in deciding the fee to be charged from the students for the Class Room Teaching activity but the Institute would not provide any financial support/compensation to the study centres on any account.

8. ICSI Head Office/Regional Council/Chapter shall have no share in the revenue generated by respective study centres.

9. The Study Centre shall impart education with best faculty for various stages of ICSI Course Curriculum on the lines prescribed by ICSI.

10. The Study Centre shall conduct Career Counselling, suitably advertise and attract students for enrolment to CS Course and disseminate information regarding Company Secretary ship course

11. Facilitating registrations to the CS Course through on-line mode. The Fee will be accepted by the Institute through online mode and the University/ College shall provide reasonable infrastructure (computer with internet connectivity, scanner, etc.) to enable the students to register online for CS Course. Students who are not having Credit/ Debit Cards may remit the fee through Bank Challan in which case cash can be deposited with designated banks (at present Canara Bank).

12. Provide at least one room space for ICSI representative office at University/ college campus.

13. Students of study centre shall be allowed access to the library of concerned department in which the study centre has been setup

14. Members of Central Council, Regional Councils of ICSI or Members of the Chapter Managing Committees are not eligible to act as Faculty in the classes conducted by Study Centres.

15. The study centre shall submit quarterly MIS covering the activities conducted during such period like Details of Career Awareness Programmes/ Counselling Sessions conducted, Details of Registrations Facilitated(\*) with registration number, Details of Classes Conducted with registration number of the students etc. to the Regional Council/Chapter to which it is attached with a copy to the ICSI HQ.

(\*) as per format decided by the Institute from time to time.

16. The college shall maintain a permanent display board "CS (Name of the City) Study Centre" on the boundary wall of the college and also within the premises where the study centre is located.

17. The designated room shall be properly maintained with daily cleaning, proper lighting and whitewash.

18. ICSI shall share and suggest ways and means for effective conduct of classes by the centre.

19. ICSI shall Suggest / Depute faculty on specialised subjects as and when requested by the study centre

20. ICSI shall Assist in popularising the Class Room Teaching conducted by various study centres - Study centre can advertise/publicise conduct of classes in the Institute's student e-bulletins "Student Company Secretary" and "CS Foundation Course" bulletin free of cost.

21. ICSI shall pay Honorarium as per the prevailing "ICSI Guidelines of Counsellors" of that day, for successful registration of students on receipt of quarterly MIS.

22. Apart from specific guidelines given above, general guidelines relating to conduct of class room teaching issued by the Institute are also applicable to the study centres as far as engagement of faculty, feedback, etc.

23. Faculty engaged for the purpose, as far as possible shall be in accordance with the guidelines and student teacher ratio should be 40:1 that is a maximum of 40 students per teacher.

24. The honorarium payable to the faculty members shall be decided by the study centres.

25. To the extent possible the faculty of the University/college shall be engaged to take the classes, subject to fulfilment of criteria.

26. Propagation of the schedule of classes through bulk SMS/ E-Mail among the concerned students will be through the Institute only and the same will be chargeable as per rates fixed by the Institute from time to time.



27. The Study Centre shall indemnify the Institute that the interests of the students will be protected at all times.

28. There would be at least one room for the representative office.

29. ICSI shall not pay any rent for the space provided by the University for the Representative Office.

30. The Director of study centre may engage any person at the representative office to register the students and render other administrative activities. Such person shall not in any way be treated as an agent or a partner or a representative or employee of the ICSI. No reimbursement of any type shall be made by ICSI for this arrangement.

31. The director of study centre shall engage and pay to the person engaged to register the students and undertake administrative functions of the study centre. No reimbursement of any type shall be made by ICSI for this arrangement.

32. The person to be appointed for manning the centre office to be from the institution, In order to have effective coordination with the college administration and to ensure access to the infrastructure facilities of the Institution as prescribed under these guidelines, to run the centre effectively.

33. Such study centre would be monitored and coordinated by Directorate of Student Services at Headquarters through the respective Regional Council / Chapter. ICSI shall keep a possible ordinary control to ensure quality of education through supervision by deputing its own personnel in the classes or having confidential or independent feedback from the students.

34. There would be a coordination committee having representative from the university/ college and ICSI for monitoring the performance of the study centre at regular intervals, preferably every quarter.

35. ICSI shall not incur or suffer any kind of liability – legal, financial or otherwise with regard to any obligations incurred by the study centre.

36. The officer as empowered by the HOD of Student Services or Secretary, ICSI or President, ICSI jointly or severally shall enter into an agreement between the respective University / college for setting up of Study Centre. Further the President may authorize any other Council member in his/her absence.

37. The agreement would be valid for a period of TWO years and can be extended further on year to year basis, as mutually agreed between the respective university/ college.

38. Unless the validity of the recognition renewed/extended, after due period, the study centre would not carry its activities. In case, a particular study centre is derecognized or validity withdrawn, it would stop the activities immediately.

39. It is the responsibility of the Centre to deduct TDS as applicable in respect of payment made by it for running the centre. It shall also fulfil all the compliances arising out of TDS deductions like remittance and filing of return from time to time as prescribed under the law.



40. Likewise, the study centre would ensure to comply Service Tax provisions arising out of payment to the faculty handling the classes and for such other services as applicable.

41. Study centre to maintain its accounts as per the standard and established practices and norms and get them audited at the close of financial year and send the audited accounts to the RC/Institute periodically for their information.

42. It is also the responsibility of the Centre to comply with local laws if any, arising out of running of the centre.

43. If the quality of teaching, infrastructure and other services (as envisaged under these guidelines) provided by the study centre is not upto the satisfaction of ICSI, it reserves the right to cancel/terminate the agreement without assigning any reason thereof. However, the cancellation/termination shall not affect the obligations in respect of the completion of the course in respect of any batches of classes that have been commenced and are in progress and fees for which have been collected from the participants by the study centre.

This arrangement will come into force from 01.12.2020

SIGNED AND EXECUTED BY :

Signature (with Rubber Stamp)		Signature(with Rubber Stamp)	
Name	CS. R.R. GNANA SEKARAN CHAIRMAN	Name	Dr. M. EDWIN GNANADHA PRINCIPAL
Designation	MADURAI CHAPTER OF ICSI	Designation	St. John's College of Arts and Science Ammandivilai - 629 204
For and on behalf of ICSI		For and on behalf of College	

1. Witness:

CS. K. SANKAR MAKECH  
SECRETARY  
MADURAI CHAPTER OF ICSI

1. Witness:

2. Witness

T. RAJA  
In-Charge  
MADURAI CHAPTER OF ICSI

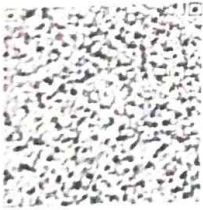
2. Witness:



**INDIA NON JUDICIAL**  
**Government of Tamil Nadu**

**e-Stamp**

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Second Party	: ST JOHN S COLLEGE OF ARTS AND SCIENCE KANYAKUMARI
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Stamp Duty Amount(Rs.)	: 50 (Fifty only)



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**MEMORANDUM OF UNDERSTANDING**

**Between**

A.V.V.M. Sri Pushpam College (Autonomous), Thanjavur District, Tamil Nadu-613 503

(Hereinafter referred to as 'FIRSTPARTY')

**QT 0002787097**



**And**

St. John's College of Arts and science, Ammandivilai, Kanyakumari District, Tamilnadu

(Hereinafter referred to as '**SECOND PARTY**')

('FIRST PARTY' and '**SECOND PARTY**' are hereinafter jointly referred to as '**PARTIES**' and individual as '**PARTY**')

### **PURPOSE**

The purpose of this agreement is to promote cooperation in education and research between the **FIRST PARTY** and the **SECOND PARTY**.

### **TYPES OF COOPERATION**

Through this memorandum, **PARTIES** affirm the value of mutual collaboration and agree to promote the following activities:

1. Joint research projects in the fields of mutual interests;
2. Exchange of academic publications and reports;
3. Opportunities for faculty and staff development and exchange;
4. Exchange of visiting research scholars, including advanced graduate students;
5. Other activities as mutually agreed.

This Agreement places no financial obligations or supplementary funding commitments on either **PARTY**. These activities will be defined through separate program agreements that detail the commitment of resources (financial or otherwise) required by each Institution. Subsequent program agreements must be approved in writing by the authorized representatives of each institution.



## TERMS

This agreement will become effective upon the date of signature by both **PARTIES**. It shall remain valid for five (5) years from the date of the last signature, with the understanding that it may be modified by written mutual consent of both **PARTIES**. This Agreement may be terminated by either **PARTY** with the advance written notice of at least thirty (30) days. Upon notice of termination, both **FIRST PARTY** and **SECOND PARTY** agree to work in good faith to enable visiting scholars to complete their respective research programs unhindered by the termination. The agreement may be extended by mutual consent of the two **PARTIES** after the five years, and it must be renewed in writing. This Memorandum of Understanding in English is hereby signed in two (2) copies with one (1) copy remaining in the possession of each **PARTY**.

### FOR THE FIRST PARTY



Dr. P. JEGAN, Ph.D.,  
Director - SPCTE

A.V.V.M. Sri Pushpam College (Autonomous)

FOR THE ~~SECOND PARTY~~ - 613503.

Date: 23.11.2021



Date: 23-11-2021

Dr. M. EDWIN GNANADHAS, Ph.D.  
PRINCIPAL

ST. JOHN'S COLLEGE OF ARTS AND SCIENCE  
AMMANDIVILAI, K.K.DIST. - 629 204





## St. JOHN'S COLLEGE OF ARTS & SCIENCE

(An ISO 9001 : 2008 Certified Institution)  
(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)  
(A Christian Minority Institution)


John's College Road, Ammandivilai, Kanyakumari District - 629 204,  
Tamil Nadu. Visit us at : [www.stjohnskk.ac.in](http://www.stjohnskk.ac.in)



Ph : 04651 200014 | E-mail : Off.: [stjcas@gmail.com](mailto:stjcas@gmail.com) | e-mail Per. : [edwingnanadhas@gmail.com](mailto:edwingnanadhas@gmail.com) | Mob. 9488272021

### DECLARATION

I hereby declare that the details and information given above are complete and true to the best of my knowledge and belief.

  
Principal  
Dr. M. EDWIN GNANADHAS  
PRINCIPAL  
St. John's College of Arts and Science  
Ammandivilai- 629 204

#### Mission

To provide accessible, affordable and personalized educational opportunities and character building founded on the Christian values of Faith, Hope and Love

#### Vision

To create an environment in which our students can fulfill their potential, pursue excellence, overcome the challenges and be the global leaders of the future