



ST. JOHN'S

COLLEGE OF ARTS AND SCIENCE

ESTD. 2009

5.2.1 Placement of outgoing students and students progressing to higher education



No. 176, 3rd Floor, AECS Layout,
Hosur Road, 2nd Main Road, B block,
Singasandra, Bengaluru - 560 068.

Letter of Appointment

Name: Monisha P
Employee ID: 1202
City: Bangalore
Date: 08-02-2023

Dear Monisha P,

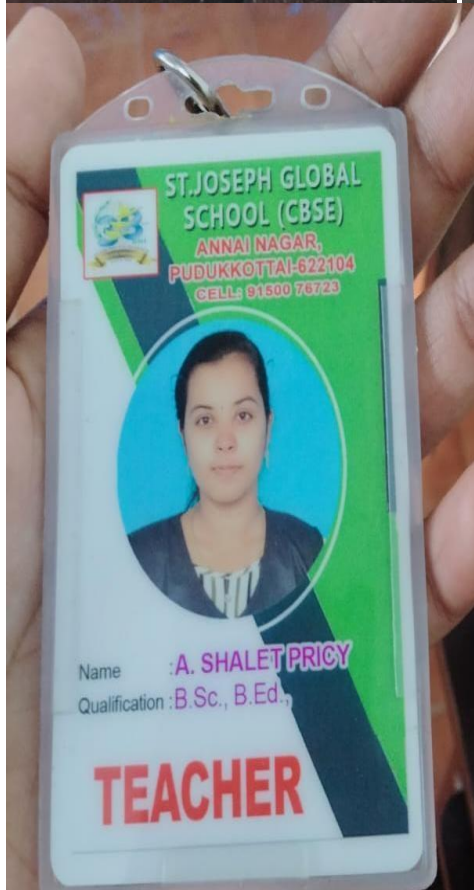
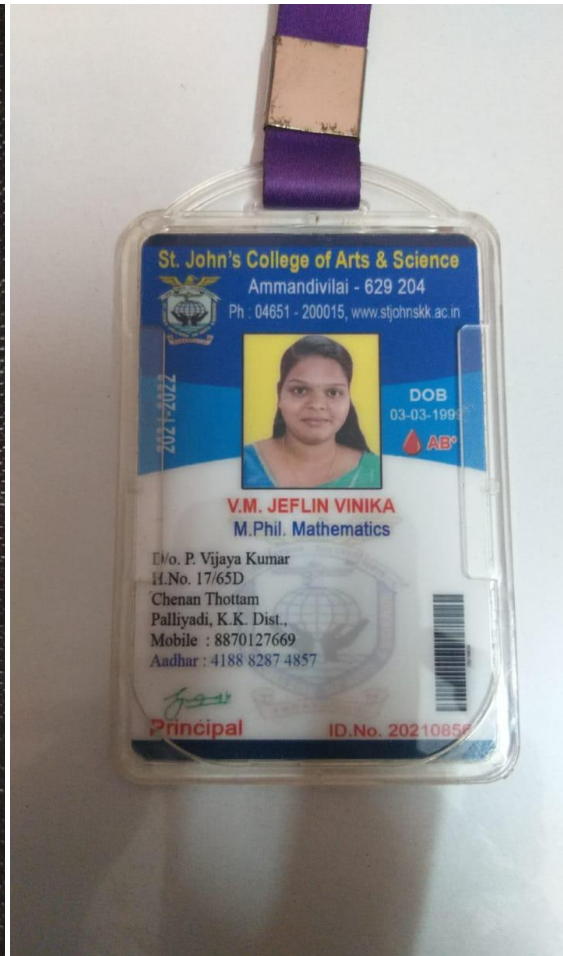
Subject: Letter of Appointment for Debt Recovery Officer.

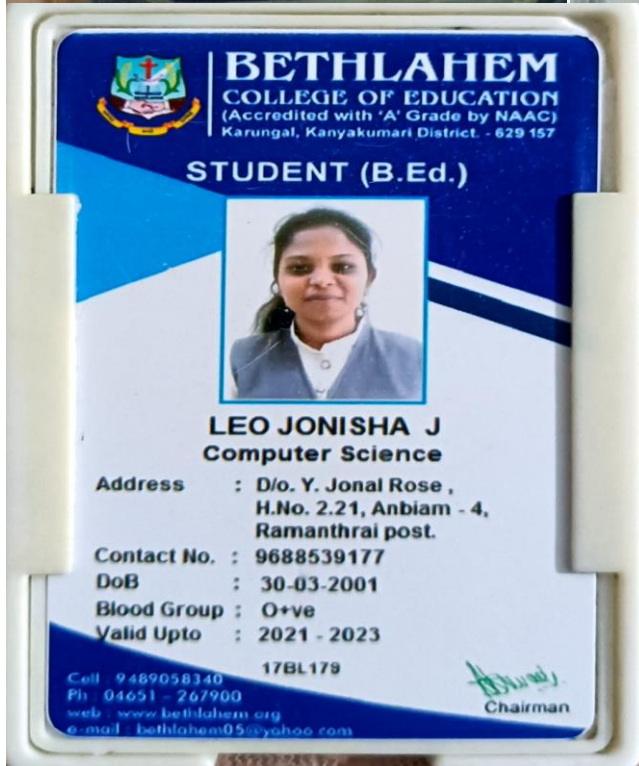
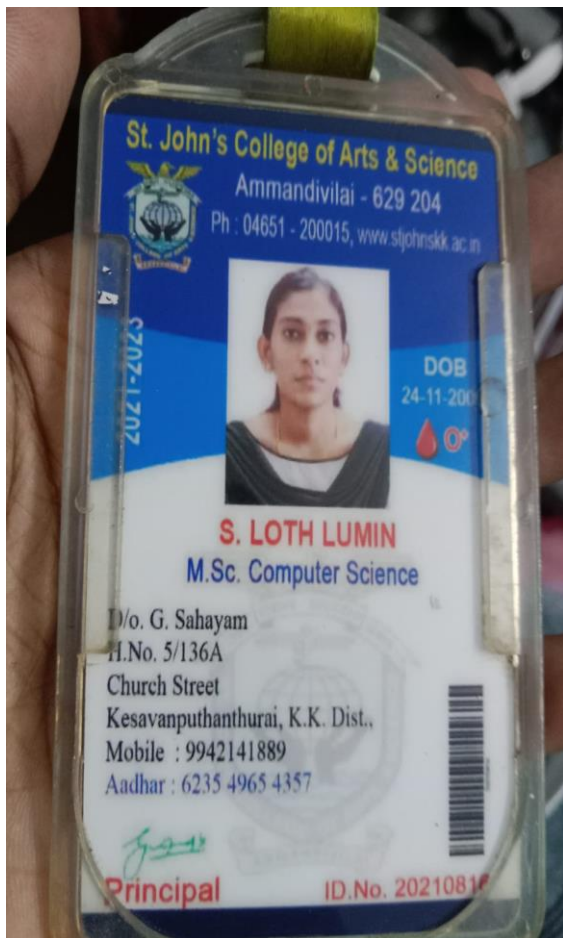
With effect from 08/02/2023 we are happy to offer you the position of "Debt Recovery Officer", Grade E2, with TIC Innovations on the following terms & conditions:

- 1.Your probation period will be for One year starting from the date of joining. However, this period can be cut short or extended based on the individual's performance and at the discretion of the management.
- 2.Your pay during the probation period will be Rs.15500- per month and incentives based on your performance.
- 3.You are not entitled to any leaves with pay during the probation period.
- 4.You might be placed at any project as and when required by the management.
- 5.Either party can terminate this contract by serving a notice of one month on the other, save and accept that the company may at its option pay salary in lieu of the notice period to terminate contract with immediate effect.
- 6.Unauthorized absence or absence without permission from duty for a continuous period of 2 days would make you lose your lien on contract. In such case your contract shall automatically come to an end without any notice of termination or notice pay.
- 7.You will be governed by the laid down code of conduct of the company and if there is any breach of the same or non-conformance of contractual obligation or with the terms and conditions laid down in this agreement, your contract can be terminated without any notice; notwithstanding any other terms and conditions stipulated herein the company reserves the right to invoke other legal remedies as it deems fit to protect its legitimate interest.
- 8.You are barred from bringing your mobile phones to the workplace. The same if carried has to be surrendered with the security & can be collected back at end of day.
- 9.You will be given a day off in a week based on the business requirement











St. JOHN'S COLLEGE OF ARTS & SCIENCE

(An ISO 9001 : 2008 Certified Institution)
(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)
(A Christian Minority Institution)

John's College Road, Ammandivilai, Kanyakumari District - 629 204,
Tamil Nadu. Visit us at : www.stjohnskk.ac.in



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DECLARATION

I hereby declare that the details and information given above are complete and true to the best of my knowledge and belief.

Principal
Dr. M. EDWIN GNANADHAS
PRINCIPAL
St. John's College of Arts and Science
Ammandivilai- 629 204