

5.1.2 Capacity Building And Skill Enhancement Initiatives

- Soft skill
- Computing Skills
- Life Skills
- Communication Skills

St. John's College of Arts and Science, Ammandivilai Department of English Bridge Course Report 2017-18

The department of English conducts the bridge course in the following plan for 6 days.

The first UG class contains totally 342 students. An hour will be used for motivational session for the newcomers by the passed- out students and would give a detailed picture of the course and its values.

The second hour is for fundamental and simple grammar in which the students would be taught the parts of speech and the basics of a sentence, including the types of sentences.

The third hour is based on the four basic skills of the English language known as, "listening, speaking, reading and writing". These skills would be taught through various activities.

The afternoon session would be for group activities indulging the students in games. The fourth and tifth hour is used for game based learning to develop listening, speaking, reading and writing skills of students.

N. Sofia

Details of the Course: Date:13-6-2017 - 16-6-2017

Department	Name of the staff	Topics handled
	Ms. M. Berlin Sofia	Fun with words Reading skill Making request Starting a conversation
B. A English	Ms. M. Jeni	> Self Improvement Test- Listening Skill Past tense
	Mr. S. Vivek Mohan	Seeing clearly Reading-skill Framing question s Test-listening skill Introducing yourself
	Mr. B. Akhil	Fun with words Thanking and responding the thanks WH questions Present tense
	Ms. J. Suganya,	Test-listening skill Fun with words Starting a conversation Past tense Seeing clearly
	Ms. C. Nesavathy	Self Improvement Test- Listening Skill Reading-skill Present tense
B.Com	Ms. T. Binsy Allen Rose	Test-listening skill Framing questions Test-listening skill Introducing yourself Fun with words Reading skill Making request

	Mrs. R. Shobia	 Thanking and responding the thanks WH questions
	Ms. T. Binsy Allen Rose	Fun with words Reading skill Making request Fun with words
BCA	Mrs. R. Shobia	Framing questions Test-listening skill Past tense Seeing clearly
	Ms. M. Jeni	> Thanking and responding the thanks WH questions
	Mr. S. Vivek Mohan	> Past tense Seeing clearly Self Improvement Starting a conversation
BBA	Ms. T. Binsy Allen Rose	Fun with words Reading skill Making request Starting a conversation Thanking and responding the thanks
	Mrs. R. Shobia	Self Improvement Test- Listening Skill Past tense Seeing clearly WH questions Present tense Test-listening skill

BBA	Mr. B. Akhil	Framing question s Test-listening skill Introducing yourself Fun with words Reading-skill
	Mrs. S. Jeni Ms. C. Nesavathy	Fun with words Reading skill
	Wis. C. Nesavaniy	Framing questions Test-listening skill Present tense tense
	Ms. J. Suganya,	 Thanking and responding the thanks WH questions
Computer Science	Mr. S. Vivek Mohan	> Past tense Seeing clearly Self Improvement Starting a
	Ms. C. Nesavathy	conversation Making request Fun with words Seeing clearly
	Mr. B. Akhil	Making request Fun with words
	Mrs. R. Shobia	Seeing clearly Thanking and responding the thanks WH questions Reading skill
Maths	Mrs. S. Jeni	Framing questions Test-listening skill Past tense
	Ms. T. Binsy Allen Rose	 Present tense Seeing clearly Self Improvement Starting a conversation Introducing yourself

St.John's College of Arts & Science, Ammandivilai <u>Yoga and Meditation Report (2017-2018)</u>

A Yoga Program was conducted on 20.6.2017 at Fr.Jan.Vriend Auditorium by Sky Yoga Foundation to create awareness among the staff members and students on "how to lead a stress-free life". The welcome address was delivered by Dr. Jeba Malar, Principal of the college. The session was taken over by M.J.Praveen Physical Director, who is also a yoga trainer under the Isha Yoga Foundation wherein he promulgated the basic daily up yoga poses to be practiced every day for the mental and physical wellbeing of the faculty members.

Principal

(Mr.M.J.Praveen)

Convener

St. John's College of Arts and Science, Ammandivilai Department of English Bridge Course Report 2018-19

The department of English conducts the bridge course in the following plan for 6 days.

The first UG class contains totally 317 students who will be divided into 8 groups. An hour will be used for motivational session for the whole class by the passed- out students and would give a detailed picture of the course and its value to the newcomers.

The second hour is planned for fundamental and simple grammar in which the students would be taught the parts of speech and the basics of a sentence, including the types of sentences.

The third hour is dedicated to teach the students the four basic skills of the English language which includes "listening, speaking, reading and writing" skills. These skills would be taught through various activities.

The afternoon session would be for group activities indulging the students in games. The fourth and fifth hour is used for game based learning to develop listening, speaking, reading and writing skills of students.

M. Sofia

Details about the Course:

Date: 13-6-2018 - 19-6-2018

Department	Name of the Staff	Topics handled
	Ms. M. Berlin Sofia	All about me Tenses Writing Skill- write about your School Experience Choice question
	Ms. C. Nesavathy	Hints developing At the College Office Noun and pronoun Speaking Skill Framing Different types of questions Words often
	Ms. T. Binsy Allen Rose	misspell My Ambition Listening-story Yes/No questions
B.A English	Ms. Maria Helen Janoba	Comprehension Conversation Practice In a classroom Verb and adverb Reading Skill- Reading Newspaper Tag Questions
	Dr. L. Fenci Mary Grace	Feedback Words often confuse My Friends Inquiring and describing the state of health Conversation Practice WH Questions
	• Ms. J. Suganya	Conversation Practice In a classroom Verb and adverb Reading Skill- Reading Newspaper

B.A English		Tag Questions Feedback
	Mr. B. Akhil	All about me Tenses Speaking Skill Choice question Hints developing
1,100	Ms. J. Suganya	At the College Office
		Noun and pronoun Writing Skill- write about your School Experience Framing Different types of questions Words often misspell
Maths	Ms. Maria Helen Janoba	My Ambition Meeting, greeting, thanking, parting Listening-story Yes/No questions
	Ms. C. Nesavathy	Comprehension My Family Conversation Practice
	Dr. L. Fenci Mary Grace	My Friends Inquiring and describing the state of health Sentence and kinds Conversation Practice
	Ms. M. Berlin Sofia	WH Questions Feedback Conversation Practice In a classroom
DCA	Ms. J. Suganya	My Ambition Meeting, greeting, thanking, parting Listening-story Yes/No questions Comprehension
BCA	Ms. M. Berlin Sofia	My Family Conversation Practice
	Dr. L. Fenci Mary Grace	> My Friends

	• Mr. B. Akhil	Inquiring and describing the state of health Sentence and kinds All about me Tenses Speaking Skill
BCA	M. C. Nassadau	Choice question Hints developing Feedback At the College
	Ms. C. Nesavathy	Office Noun and pronoun Writing Skill- write about your School Experience Words often misspell
	Ms. Maria Helen Janoba	Practice WH Questions Framing Different types of questions
	Dr. L. Fenci Mary Grace	➤ All about me
	Ms. Maria Helen Janoba	Tenses Speaking Skill Choice question Hints developing Sentence and kinds At the College Office
BBA		Noun and pronoun Writing Skill- write about your School Experience Conversation Practice
	Ms. M. Berlin Sofia	My Ambition Meeting, greeting, thanking, parting Listening-story Yes/No questions
	Ms. T. Binsy Allen Rose	Comprehension My Family Conversation Practice In a classroom Words often misspell Framing Different

Mr. B. Akhil Ms. T. Binsy Allen Rose	At the College Office Noun and pronoun Writing Skill- write about your School Experience Conversation Practice All about me
Ms. T. Binsy Allen Rose	
	Tenses Speaking Skill Choice question Hints developing Sentence and kinds
Ms. J. Suganya	> My Family Conversation Practice In a classroom Words often misspell Framing Different
Ms. C. Nesavathy	types of questions My Ambition Meeting, greeting, thanking, parting Listening-story Yes/No questions Comprehension
Ms. Maria Helen Janoba	My Friends Inquiring and describing the state of health Conversation Practice WH Questions Feedback
	Ms. C. Nesavathy

	Ms. C. Nesavathy	> All about me
	and the state of t	Tenses Writing Skill- write about your School Experience Choice question Hints developing
	Ms. M. Berlin Sofia	Office Noun and pronoun Speaking Skill Framing Different types of questions Words often misspell
	Ms. Maria Helen Janoba	My Ambition Listening-story Yes/No questions Comprehension
B. Com	Ms. T. Binsy Allen Rose	Practice In a classroom Verb and adverb Reading Skill- Reading Newspaper Tag Questions Feedback
	Ms. J. Suganya	Words often confuse My Friends Inquiring and describing the state of health Conversation Practice WH Questions
	Mr. B. Akhil	> Conversation Practice In a classroom Verb and adverb Reading Skill- Reading Newspape Tag Questions Feedback
	Dr. L. Fenci Mary Grace	At the College Office Noun and pronoun Writing Skill- writ about your School

	Ms. T. Binsy Allen Rose	Experience Conversation Practice All about me Tenses Hints developing Sentence and kinds
Computer Science	Ms. C. Nesavathy	My Family Conversation Practice In a classroom Words often misspell Framing Different
	Mr. B. Akhil	types of questions My Ambition Meeting, greeting, thanking, parting Listening-story Yes/No questions
	Ms. J. Suganya	Comprehension My Friends Inquiring and describing the state of health Speaking Skill Choice question

St. John's College of Arts and Science

Ammandivillai

Department of English

Spoken English course 2018-19

Report

St. John's College has been conducting certificate courses on regular intervals for creating ample opportunities for the students in the near future. In order to achieve that we, the Department of English have conducted a separate Spoken English course. This programme was conducted by our staff Ms. Nesavathy from June to March on regular intervals.

OUTCOME:

At the end of this course the students were able to:

- Understand the key tools of Spoken English like Grammar, Phonetic and Pronunciation.
- Identify and correct repetitions, empty words and vague expressions.

M. Sofia

Department of Business Administration Soft Skill Training Program

Date: 30 /07/2019 Venue: Multimedia Hall

Time Schedule: 10.30am to 02.10pm

AGENDA

• INAGURAL - 10.30a.m

WELCOME ADDRESS - Head, BBA Department

• GUEST SPEAKER - Dr. Rose Cyril Xavier
(Assistant General Manager, BSNL, Nagercoil.)

• THEME - 'Goal Setting and Leadership Skills'

• FEEDBACK - III BBA Students

VOTE OF THANKS

Head of the Department

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Department of Business Administration

Soft Skill Training Report

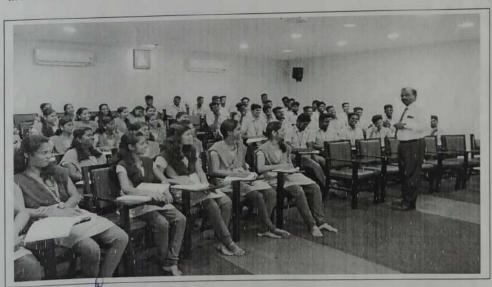
Objective: To inculcate managerial skills among the budding mangers.

Date: 30/07/2019 Venue: Multimedia Hall, SJCAS

Chief Guest: Dr. Rose Cyril Xavier (Assistant General Manager, BSNL, Nagercoil.).

Intra-departmental guest lecture was arranged on 30/07/2019 from 10.30am to 02.10pm at multimedia hall. All III BBA students participated. Head of the department Mrs.S.AshaParvin has introduced and welcomed the chief guest Dr. Rose Cyril Xavier (Assistant General Manager, BSNL, Nagercoil.). He has presented in the topic of 'Goal Setting and Leadership Skills'. He motivated the students by conducting management games, task and inspirational presentation. The program has concluded with vote of thanks by Head of the Department Mrs.S.AshaParvin. Feedback of the program was given by David Raj, SahayaAbisha and Aswithllavarasi of III BBA.

Program Outcome: Enhancement ofleadership skill, communication skill and team skill among the students.



Head of the Department

St. John's College of Arts and Science

Ammandivillai

Department of English

Spoken English course 2019-2020

Report

St. John's College has been conducting certificate courses on regular intervals for creating ample opportunities for the students in the near future. In order to achieve that we, the Department of English have conducted a separate Spoken English course. This programme was conducted by our staff Ms. Abarna from June to March on regular intervals.

OUTCOME:

At the end of this course the students were able to:

- Understand the key tools of Spoken English like Grammar, Phonetic and Pronunciation.
- Identify and correct repetitions, empty words and vague expressions.

Department of Business Administration

Soft Skill Training on Overcoming Timidity-Report

Objective: Overcoming Timidity

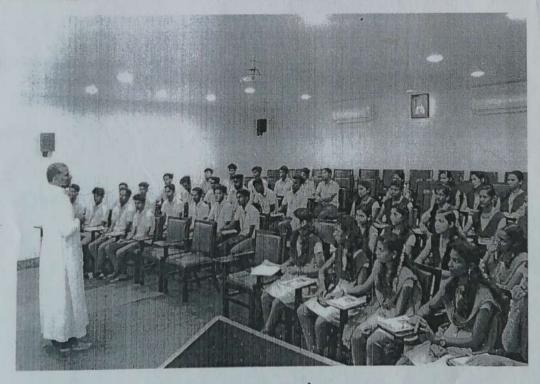
Date: 07.01.2020 Venue: Multimedia Hall, SJCAS

Chief Guest: Rev. Fr. Sam F. Mathew (Secretary, STJCAS)

The Guest Lecture was scheduled between 11.15 a.m to 12.30 p.m. The program initiated with a welcome note from M.Sahaya Ransom. The session was hand over to the guest speaker of the day. He wrapped up in his speech about to build relationship between friends and society. He also shared his life experience to overcome the huddles among the students. The session came to an end with words of gratitude by T.Antrin of I BBA and the feedback is given by P.Fathima Sherin and K.Ajin.

Program Outcome:

Students were made aware of self-discipline and to overcome the huddles of their individual life.



Department of Business Administration

Soft Skill Training Program - "ATTITUDE DETERMINES LIFE"

Date: 16 / 12 / 2019

Time: 10.30 a.m

Venue: Multimedia Hall

AGENDA

Prayer - Department Choir Team

Welcome Note - Mrs. S. Asha Parvin, Head, Dept. of BBA

Session by Resource Person - Mr. Arun
Chairman, Vantage Academy

Feedback - By Participants (III year)

Vote of Thanks - David Raj, III BBA

Department of Business Administration

Soft Skill Training-"Attitude Determines Life" Report

Objective: Attitude Building

Date: 16.12.2019

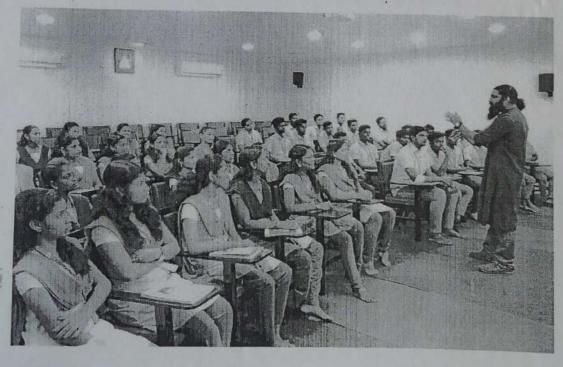
Venue: Multimedia Hall, SJCAS

Chief Guest:Mr .Arun (Chairman, Vantage Academy)

The Guest Lecture was scheduled between 10.30 a.m to 3.00 p.m. The program initiated with a welcome note from the Head of BBA department. The session was hand over to the guest speaker of the day. He wrapped up in his speech about the attitude of each student. He also described about thinking, thinking process and three dimensions of thinking. He also discussed about love and how it varies for parents and animals. The session came to an end with words of gratitude by R.David Raj of III BBA and the feedback is given by X.Sahaya Abisha and F.Aswith Ilavarasi.

Program Outcome:

Students were made aware of various dimensions of thinking and the positive attitude towards life.



St. Johns College of Arts and Science Bridge Course Report 2019-20

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The whole UG classes attended the Bridge Course. An hour will be used for motivational session for the whole class by the passed- out students and would give a detailed picture of the course and its value to the newcomers.

The second hour is planned for fundamental and simple grammar in which the students would be taught the parts of speech and the basics of a sentence, including the types of sentences.

The third hour is dedicated to teach the students the four basic skills of the English language which includes "listening, speaking, reading and writing" skills. These skills would be taught through various activities.

The afternoon session would be for group activities indulging the students in games. The fourth and fifth hour is used for game based learning to develop listening, speaking, reading and writing skills of students.

M. Bifig

Details about the Course:

Date: 20-6-2019 - 25-6-2019

Department	Name of the Staff	
		Topic
	Mrs. M. Berlin Sofia	➤ All about me Tenses Speaking Skill Choice question Hints developing
	• Ms. J. Suganya,	At the College Office Noun and pronoun Writing Skill- write about your School Experience Framing Different types of questions Words often
B.A English	Mr. B. Akhil	misspell My Ambition Meeting, greeting, thanking, parting Listening-story Yes/No questions Comprehension
	• Ms. S. Aberna	My Family Conversation
	• Ms. Mazhali	Practice My Friends Inquiring and describing the state of health Sentence and kinds Conversation Practice WH Questions Feedback
	Mr. H. Harikrishnan	
		> Conversation

		Practice
		In a classroom Verb and adverb Reading Skill- Reading Newspaper Tag Questions Words often confuse.
	Ms. S. Dhini	All about me Tenses Speaking Skill Choice question Hints developing
BBA	Ms. R. Daffiny Rishma	At the College Office Noun and pronoun Writing Skill- write about your School Experience Framing Different types of questions Words often misspell
	Mrs. S. Enastin Selvanayagi	My Ambition Meeting, greeting, thanking, parting Listening-story
	Ms. S. Jaswini Janice	Comprehension My Family Conversation Practice Yes/No questions My Friends
	Ms. S. Aberna	Inquiring and describing the state of health Sentence and kinds Conversation Practice Test
	Ms. Mazhali	➤ In a classroom Conversation Practice Feedback

	Mr. H. Harikrishnan	Verb and adverb Reading Skill- Reading Newspaper Conversation Practice
	Mrs. M. Berlin Sofia	➤ All about me Tenses Speaking Skill Choice question Hints developing
	• Ms. J. Suganya,	At the College Office Noun and pronoun Writing Skill- write about your School Experience Framing Different types of questions Words often misspell
B.Com	Mr. B. Akhil	My Ambition Meeting, greeting, thanking, parting Listening-story Yes/No questions Comprehension
	Ms. S. Aberna	My Family Conversation Practice
	Ms. Mazhali Mr. H. Harikrishnan	My Friends Inquiring and describing the state of health Sentence and kinds Conversation Practice WH Questions Feedback
	The factor of th	Conversation Practice

		In a classroom Verb and adverb Reading Skill- Reading Newspaper Tag Questions Words often confuse.
	Ms. S. Dhini	> All about me Tenses Speaking Skill Choice question Hints developing
Computer Science	Ms. R. Daffiny Rishma	At the College Office Noun and pronoun Writing Skill- write about your School Experience Framing Different types of questions Words often misspell
	Mrs. S. Enastin Selvanayagi	My Ambition Meeting, greeting, thanking, parting Listening-story Comprehension
	Ms. S. Jaswini Janice	My Family Conversation Practice Yes/No questions
	Ms. S. Aberna	My Friends Inquiring and describing the state of health Sentence and kinds Conversation Practice
	Ms. Mazhali	Test In a classroom Conversation Practice Feedback

	Mr. H. Harikrishnan	➤ Verb and adverb Reading Skill- Reading Newspaper Conversation Practice
	Ms. Mazhali	➤ In a classroom Conversation Practice Feedback Verb and adverb Reading Skill- Reading Newspaper Conversation Practice
	Mr. H. Harikrishnan	My Family Conversation Practice Yes/No questions
Maths	Mrs. S. Enastin Selvanayagi	My Friends Inquiring and describing the state of health Sentence and kinds Conversation Practice
	Ms. S. Dhini	My Ambition Meeting, greeting, thanking, parting Listening-story Comprehension
	Ms. J. Suganya,	At the College Office Noun and pronoun Writing Skill- write about your School Experience Framing Different types of questions Words often misspell

	Mrs. S. Enastin	
	Selvanayagi	All about me Tenses
	• Ms. S. Dhini	Speaking Skill Choice question Hints developing At the College Office Noun and pronoun Writing Skill-
		write about your School Experience
BCA	Mr. B. Akhil	Framing Different types of questions My Family Conversation Practice Words often misspell
	Ms. R. Daffiny Rishma	My Friends Inquiring and describing the state of health Sentence and kinds Conversation Practice WH Questions Feedback
	Ms. S. Jaswini Janice	Conversation Practice In a classroom Verb and adverb Reading Skill- Reading Newspaper Tag Questions Words often confuse.

Objectives: To create awareness about communication skill

Date 4-3-2020

Venue: Multi Media Hall



Our alumnus J. Jeslin (2014-17 Batch). Working at present as Finance Controller in Central Electrical Trading LLC Oman, UAE, gave a motivational talk on communication skill. All the third year students were present.



OUTCOME

Students were made aware of the importance of Communication skillin their future career

DEPARTMENT OF BUSINESS ADMINISTRATION

Report on Digital Enhancement Program

Event : Digital Enhancement Program

Date : 10.02.2020

Speakers : Ms. S. Renuka

Assistant Professor of Computer Science St. John's College of Arts & Science

Dr. G. Jai Arul Jose

Associate Professor of Computer Science St. John's College of Arts & Science

Participants : III BBA Students

Objective

To enhance the knowledge of students in the use of computer applications (Microsoft – Word, Excel, and PowerPoint.

Description

The Department of Business Administration organised the Digital Enhancement Program for the III BBA students on 10th February 2020. The main objective of the program was to empower the student's knowledge in the use of computer applications (Microsoft – Word, Excel, and PowerPoint). The sessions were handled by Ms. S. Renuka (Assistant Professor of Computer Science) and Dr. G. Jai Arul Jose (Associate Professor of Computer Science).

Following are the functions demonstrated to the students as a part of the program:

Microsoft Word	Microsoft Excel	Microsoft PowerPoint
Bullets & Numbering	Cells Alignment	New Slide Layout
Text Alignment	Cells Format	Smart Art
• Tables	PivotTable	Page Setup
Header & Footer	• Charts	• Themes
Page Setup	Sort & Filter	Animations
Citation & Bibliography	Data Validation	Slide Show





Outcome of the Program

The program was interesting and informative and made the participants familiarise various computer applications and Microsoft Office keyboard shortcuts.

S. Asha Parvin Head of the Department J. Jon

Dr. M. Edwin Gnanadhas Principal **Objective:** To improve the practical knowledge of the students.

Date: 04/09/2019 Venue: Physics Lab

A Practical workshop was conducted on 04.09.2019 at the Department of Physics, St. John's College, Ammandivilai from 10.00 a.m to 3.10 p.m. The Programme began at 10.00 a.m which was inaugurated by Dr.G. Edwin Gnanadhas, Principal, St. John's College of Arts and Science, Ammandivilai. Mrs. R. Godwini, Assistant Professor of Physics, Muslim Arts College, Thiruvithancode was the Guest of honour. Mr. G. Bagavathi sankar, HOD of Physics, welcomed the gathering. About 72 students of UG I & II year Physics students as well as UG II year Mathematics students were participated in the workshop. She explained the theory related with the practicals and made the students to perform the practicals in an easier way.







Program outcome: Improvement of knowledge in doing the practicals.

Objectives: i) To inculcate the importance and scope of the subject.

ii) To improve the practical knowledge of the students.

pate: 11/02/2020 Venue: Physics Lab

The Program was organized by our department on 11.02.2020. The Programme began at 10. 00 a.m and was inaugurated by Dr.G. Edwin Gnanadhas, Principal, St. John's College of Arts and Science, Ammandivilai. Mr. G. Bagavathi sankar, HOD of Physics, welcomed the gathering. Dr. K. U. Madhu, Assistant Professor of Physics, ST. Hindu College, Nagercoil was the Guest of honour. The chief guest gave a motivational speech on the importance and the scope of the subject. Also, he conducted some of the experiments and explained the corresponding theory.



program outcomes, control produced and a consc.

Guest Lecture

Date: 11/02/2020

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Dr. K. Pazhani Kumar, Assistant Professor, Depair Science, ST. Hindu College, Nagercoil delivered a lecta 11.02.2020 to all the second year UG students. In his le beneficial points and notes to the students to learn mointerpreted, high-level and general-purpose programming motivated the students to concentrate on studies and ach day fumed out to be fruitful for the students.

6.2 Mentor System

SOFT SKILL TRAINING ON CHARACTER BUILDING

Program Objective: To develop within the students an endearing character through positive attitude and confidence to achieve goals.

Theme: Character Building.

Date: 19.02.2021

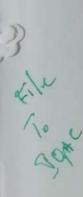
Venue: Multimedia Hall, SJCAS

Chief Guest: Rev. Fr. Sam F. Mathew (Secretary, STJCAS)

The Soft Skill Training program was scheduled between 11.00 a.m and 12.00 noon. The program started with invoking the blessings of Lord Almighty through Prayer Song by BBA Choir Team. The welcome note was presented by M.Sahaya Ransom. The session was hand over to the guest speaker of the day by Nivitha Danisha. The students were introduced with real time examples through video clippings which inspired within them to achieve greater heights in life. They understood the importance of Character Building by the exemplary motivational thoughts shared with them by Rev.Fr.Secretary. Positive attitude, Self Confidence and Self reliance were highly focused by the Guest Speaker. The Session came to an end with the words of gratitude by Mrs.S.Asha Parvin, Head – BBA Dept. and the speaker was honored with a memento as a token of love. Feedback was collected from the students at the end of the session.

Program Outcome:

Students were made aware of the role played by positive attitude, self reliance and self confidence in building a winning character to achieve the pinnacle of success.





Rev. Fr. Secretary inspiring the students through exemplary real time achievers who succeeded among all odds.



Building within the students a positive attitude towards life for achieving greater heights.

Mrs. S. Asha Parvin

(Head of the Department)

Dr. M. Edwin Gnanadhas

(Principal)

5.10.3: LIVE WEBINAR - 'LEARN TO LIVE'

Date : 05.06.2020

Resource Person : Rev. Fr. Sam F. Mathew

Secretary, St. John's College of Arts & Science

Participants : Students & Faculty Members

Program Objective: To enrich the students with life skills to face the challenges of life in a pandemic environment and the importance of self motivation to achieve their goals.

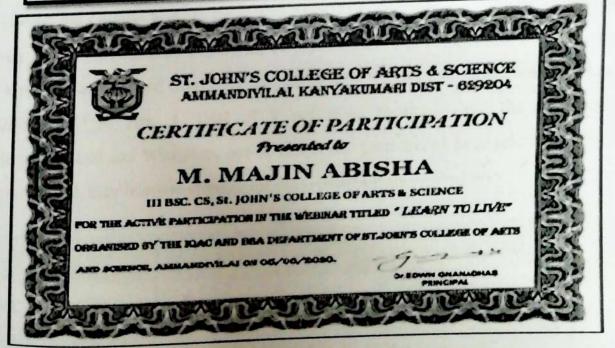
The Department of Business Administration in association with the Internal Quality Assurance Cell (IQAC) conducted a Live Webinar on 'Learn to Live' on 5th June 2020. The speaker for the day was Rev. Fr. Sam F. Mathew (Secretary, St. John's College of Arts & Science). The Webinar was hosted with the help of Zoom application (Meeting ID: 725 8708 3562, Password: 7SugZZ) between 11:00 and 11:45 Hrs.

The inaugural address was given by Mrs. S. Asha Parvin (Head, Department of Business Administration). Rev. Father shared his insight about life and motivated the students to chase their dream. After the session, the participants interacted with the Rev. Father and clarified their queries. The session ended with a vote of thanks by Dr. T. Sujin (Assistant Professor, Department of Business Administration). A total of 84 participants attended the session, after the Webinar a feedback form was shared to them. On submission of the feedback form, E-Certificate was issued to the participants.

Program Outcome: Participants realized the importance of Self Confidence and Self Motivation to achieve pinnacle of success in life and their important take away of the Webinar is "VEELNTHU KIDAKATHE VIRUTHUKAL"

E-Certificate issued to the Participants.

Full name of the Participants (in Capital Letters)	Degree (Eg: type it as II BBA III BCA1 B.Sc (CS)	Name of the College	Do you agree that this Webinar was useful for you?	How far you are satisfied in attending this webinar?		What's your take away from this	Your Suggestions, if any	Are you interested to take pert in our opcoming Webinars?
Vnita V	MA English	St Johns College of arts and science	1	5	\$	get ion of things	Useful for me	'is
8 DURGA DEVI		A P.C. Mahalaxim College for women	ś	5	5	its very useful to us	Vej nomatile ore	Yes
renicul		ST JOHN'S COLLEGE OF ARTS AND SCIENCE	f	5	5	Nice	Nortaling is useful	Yes
rensha		oly Cross College	5	4	,	Vluntraej kdakkatrej ngu vrutruga vaathrukkratru ⁰	Audo is disconnecting often Please use a more advanced	Yes
AMEENA J T KALPANA		overnment Arts college A	5	5	f	rghly blessed	Please conduct more and more webmars	Yes



MOTIVATIONAL TALK ON POSITIVE THOUGHTS

Program Objective: To develop within the students an endearing through positive attitude and confidence to achieve goals.

THEME

: POSITIVE THOUGHTS

DEPARTMENT

: COMMERCE

DATE

: 16.03.2021

VENUE

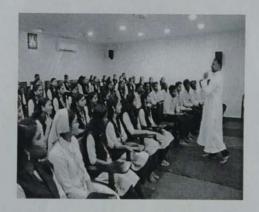
: MULTIMEDIA HALL, SJCAS

CHIEF GUEST

: REV. FR. SAM F. MATHEW (SECRETARY, STJCAS)

The Soft Skill Training program was scheduled between 11.30 am to 12.30 pm. The program started with invoking the blessings of Lord Almighty through Prayer Song by our students. The welcome note was presented by Sr.Jusclin Rose. The students were introduced with real time examples through video clippings which inspired within them to achieve greater heights in life. They understood the importance of Positive thinking by the exemplary motivational thoughts shared with them by Rev. Fr. Sam F. Mathew (Secretary, STJCAS). Positive attitude, Self Confidence and Self reliance were highly focused by the Guest Speaker. Finally feedback was collected from the students at the end of the session.





Rev. Fr. Secretary inspiring the students through exemplary real time achievers who succeeded among all odds.





Motivate the students a positive attitude towards life for achieving greater heights.

Program Outcome:

Students were made aware of the role played by positive psychology, or the study of happiness is, "a field that examines how ordinary people can become happier and more fulfilled"

DEPARTMENT OF BUSINESS ADMINISTRATION

Report on Live Webinar

Event : Live Webinar: Learn to Live

Date : 05.06.2020

Speaker : Rev. Fr. Sam F. Mathew

Secretary, St. John's College of Arts & Science

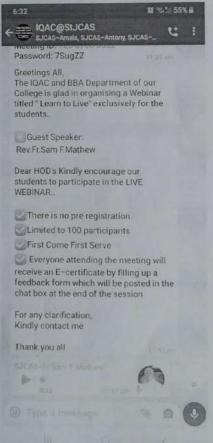
Participants : Students

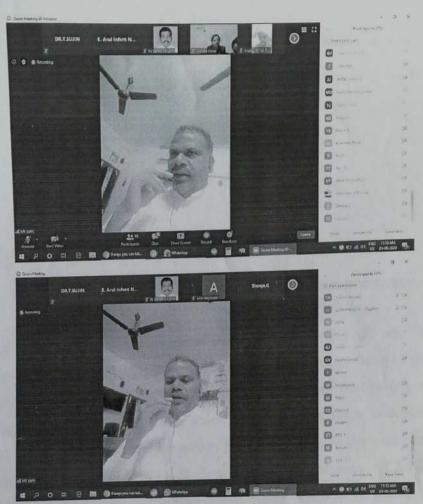
The Department of Business Administration in association with the Internal Quality Assurance Cell (IQAC) conducted a Live Webinar on 'Learn to Live' on 5th June 2020. The speaker for the day was Rev. Fr. Sam F. Mathew (Secretary, St. John's College of Arts & Science). The Webinar was hosted with the help of Zoom application (Meeting ID: 725 8708 3562, Password: 7SugZZ) between 11:00 and 11:45 Hrs.

The inaugural address was given by Mrs. S. Asha Parvin (Head, Department of Business Administration). Rev. Father shared his insight about life and motivated the students to chase their dream. After the session, the students interacted with the Rev. Father and clarified their queries. The session ended with a vote of thanks by Dr. T. Sujin (Assistant Professor, Department of Business Administration). A total of 84 participants attended the session, after the Webinar a feedback form was shared to them. On submission of the feedback form, E-Certificate was issued to the participants.











S. Asha Parvin Head of the Department Page 3 of 3

Dr. M. Edwin Gnanadhas Principal

SOFT SKILL TRAINING ON POSITIVE THOUGHTS

Program Objective: To develop within the students an endearing through positive attitude and confidence to achieve goals.

Theme : Positive thoughts.

Department : Mathematics

Date : 02.03.2021

Venue : Multimedia Hall, SJCAS

Chief Guest : Rev. Fr. Sam F. Mathew (Secretary, STJCAS)

The Soft Skill Training program was scheduled between 1.30 pm to 2.30 pm. The program started with invoking the blessings of Lord Almighty through Prayer Song by our students. The welcome note was presented by BERLA V. The students were introduced with real time examples through video clippings which inspired within them to achieve greater heights in life. They understood the importance of Positive thinking by the exemplary motivational thoughts shared with them by Rev. Fr. Sam F. Mathew (Secretary, STJCAS). Positive attitude, Self Confidence and Self reliance were highly focused by the Guest Speaker. Finally feedback was collected from the students at the end of the session.



Rev. Fr. Secretary inspiring the students through exemplary real time achievers who succeeded among all odds.

DEPARTMENT OF BUSINESS ADMINISTRATION

Report on Soft Skill Training Program

Theme: BEGIN WITH THE END IN MIND

Date: 02.03.2022

Timings: 01.15 PM - 02.30 PM

Venue: Multimedia Hall, StJCAS

Resource Person: Rev. Fr. Sam F. Mathew (Secretary, STJCAS)

Participants: Third Year BBA Students.

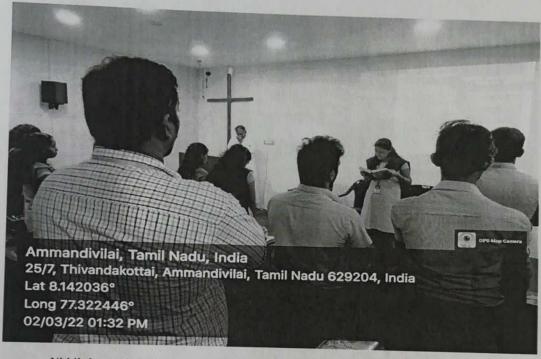
Program Objective:

To throw light over the importance of fixing goals and take care of the small steps which results in the achievement of target.

The Soft Skill Training program was scheduled between 01:15 PM – 02.30 PM. The program started with invoking the blessings of Lord Almighty through Bible Reading from the Book of Psalms by A. Nithiksha of III BBA and T. Anntrin of III BBA render the formal welcome note for the session. Later, the Session was hand over to the resource person of the day Rev.Fr. Sam F. Mathew, Secretary, StJCAS.

The importance of Goal Setting was shared with the students. The SMART ways to create one's own goal was in detail explained to the students. Talk by Mr. M.S. Dhoni, the former Cricket Captain of Team was played for the student's through which the thought of taking care of the small steps in life is important was thrust into the minds of the listeners. Virtues like Self Motivation, Hard work, and Team Work were suggested by the speaker to pave path for success in one's own life. It was also emphasized how far

reassessing and reviewing the progress towards the accomplishment of goals are important. The Session came to an end with the words of gratitude by S. Brintha of III BBA.



Nithiksha A of III BBA reading the verses from the Book of Psalms, Chapter 91



Students were shared with clarity on the components to be focused while setting goals by Fr. Secretary



Virtues to be practiced for achievement of goals were shared by the speaker.



Students active listening and interaction was found throughout the session

Program Outcome:

Students were enlightened with the importance of Goal Setting and the minute details to be focused to achieve results.

DEPARTMENT OF BUSINESS ADMINISTRATION Report on Digital Skill Enhancement Workshop

Event : Digital Skill Enhancement Workshop

Date & Time : 25.02.2022 & 01:20 - 03:10 P.M.

Venue : Multimedia Hall

Speakers : Dr. G. Jai Arul Jose

Head, Department of Computer Applications

St. John's College of Arts & Science

Ms. S. Renuka

Assistant Professor of Computer Science St. John's College of Arts & Science

Participants : III BBA Students

Objective

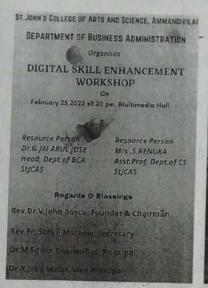
To enhance the knowledge of students in the use of computer applications (Microsoft Word & PowerPoint).

Description

The Department of Business Administration organised the Digital Skill Enhancement Program for the III BBA students on 25th February 2022. The main objective of the program was to empower the student's knowledge in the use of computer applications (Microsoft Word & PowerPoint). The sessions were handled by Dr. G. Jai Arul Jose (Head, Department of Computer Applications) and Ms. S. Renuka (Assistant Professor of Computer Science).

Following are the functions demonstrated to the students as a part of the program:

Microsoft Word	Microsoft PowerPoint		
 Bullets & Numbering Text Alignment Tables Header & Footer Page Setup Citation & Bibliography 	 New Slide Layout Smart Art Page Setup Themes Animations Slide Show 		









The Speakers Disseminating the Knowledge

Outcome of the Program

The program was interesting and informative and made the participants familiarise various computer applications and Microsoft Office keyboard shortcuts.

S. Asha Parvin
Head of the Department

Dr. M. Edwin GnanadhasPrincipal

Organising Committee Chief Patrons

Rev. Fr. Dr. John Bosco, Chairman, St. John's College of Aris and Science Rev. Fr. Sam I., Mathew, Scientary, St. John's College of Aris and Science

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pr. Labrin Guanadhas, Principal, St. John's College of Arts and Science Dr. R. John Malar, Vice Principal, St. John's College of Arts and Science

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Coordinator

Dr. Shailia Vasudeva, Associate Professor, Department of Political Science Shahid Captain Vikram Batra Government Degree College Palampur Himachal Pradesh, India: Cape Cumorin Ulah Member

Co-Coordinator

Dr. E. Anita Delwin, Assistant Professor and Head, Department of English St. John's College of Arts and Science

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V. Abigail, Assistant Professor, Department of English St. John's College of Arts and Science K Smitha, Assistant Professor, Department of English St. John's College of Arts and Science A. Archana, Assistant Professor, Department of English St. John's College of Arts and Science M. Vinith, Assistant Professor, Department of English St. John's College of Arts and Science Dr. G. Godwin, Assistant Professor, Department of English St. John's College of Acts and Science M.L. Mebishya Persire, Assistant Professor, Department of English St. John's College of Arts and Science H. Mary Gladis, Assistant Professor, Department of English St. John's College of Arts and Science Brishva, Assistant Professor, Department of English St. John's College of Arts and Science F. Infant Grace Sabiya, Assistant Professor, Department of English St. John's College of Arts and Science



Department of English

St. John's College of Arts and Science

Cape Comorin Trust, India

St. John's College of Arts and Science

Ammandivilai

Department of English

Report on International Virtual Workshop

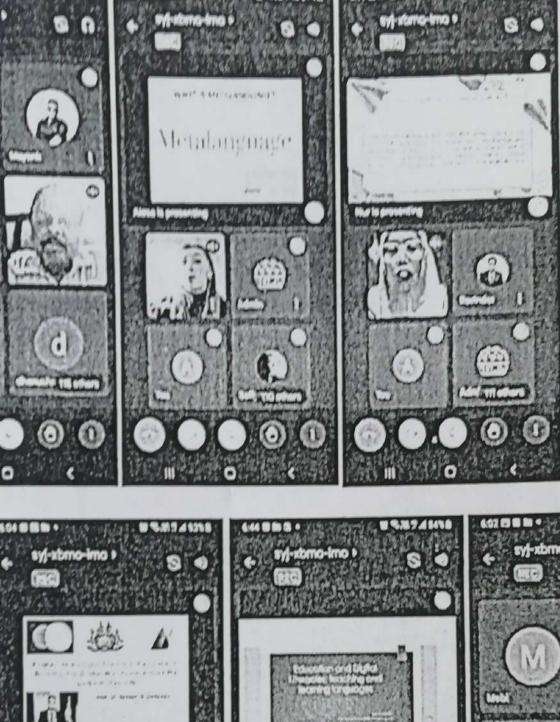
The Department of English and Cape Comorin Trust jointly organised a Three-Day International Virtual Workshop on the 28th, 29th and 30th April 2022, in Google Meet on the theme: Enhancing Language and Communication.

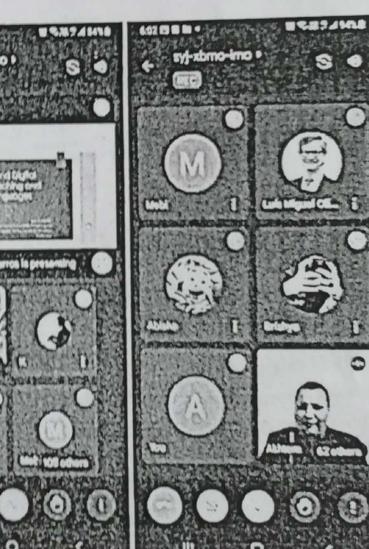
Dr. E. Anita, Head of the Department, welcomed all the participants and guest speakers to the international webinar on a warm familiar note. She opened the Meet with introductory remarks on the choice of the theme and the purpose of organising the Webinar. Dr. M. Edwin Gnanadhas, Principal, delivered the inaugural address.

The first session of day one began with the introduction of the speaker. Prof. Husnain Mukhdoom served as the guest speaker of the session. He gave a lecture on the topic, Language Barriers in Effective Communication. After his lecture, there was an interaction between the participants and the speaker. The second session of day one began with an introduction of the speaker. Prof. Ismat Zarin served as a guest speaker on the title, Assimilating Global Communicative Competence in Second Language. After her presentation, there was an interaction between the participants and the speaker.

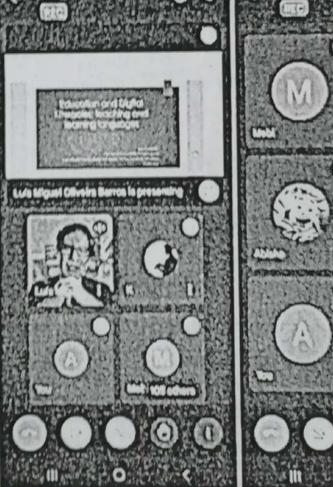
Day two of the workshop began with a recollection of the previous day's happenings. Dr. Nur Aeni and Dr. Alice Durgaryan served as the guest speakers of the day. Dr. Nur Aeni gave a lecture on the topic, Al for English for Academic Purposes: The Oppurtunitis and the Challenges and Dr. Alice Durgaryan in The Problem of Teacher's META.

Day three of the workshop began with a glimpse of the previous two days' lecture by the host. Dr. Akhtem A Dzhelilov and Dr. Luis Miguel Cardoso served as the chief speakers of the day. Dr. Akhtem A Dzhelilov gave a lecture on English as Lingua Franca in Bangladesh: Building the Global Worldview across the Cultural Diversity and Dr. Luis Miguel Cardoso in Education and Digital Literacy: Teaching and Learning Languages. Ms. V. Abigail, Assistant Professor, Department of English delivered the vote of thanks for the enlightening and engrossing presentation of the speakers and all those whose efforts made the international workshop a fruitful learning experience.









SOFT SKILL TRAINING PROGRAM

Program Objective: To throw light over the soft skills needed to be successful in one's personal and professional life.

Theme: Soft Skills - A Key for Success

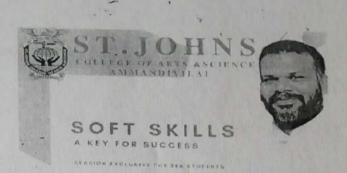
Date: 13.08.2021

Platform: Zoom Online Platform (Meeting ID: 74354901865, Passcode: BBA)

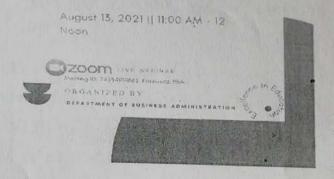
Resource Person: Rev. Fr. Sam F. Mathew (Secretary, STJCAS)

The Soft Skill Training program was scheduled between 11.00 a.m and 12.00 noon. The program started with invoking the blessings of Lord Almighty through Bible Reading from the Book of Mathew by M. Sahaya Ransom of III BBA and the session was hand over to the resource person of the day Rev.Fr. Sam F. Mathew, Secretary, StJCAS. Thirukkural 461 was quoted in the beginning of the talk and the interaction with the students has been carried out based on the same. Importance of possessing Soft Skills such as Positive attitude, Self Confidence, Critical Thinking, Time Management, Creativity and good Communication Skills was focused by the speaker. Values such as Self Motivation, Hard work, Peer Support, and Team Work were suggested by the speaker to pave path for success in one's own life. The Session came to an end with the words of gratitude by Deini.D of II BBA.

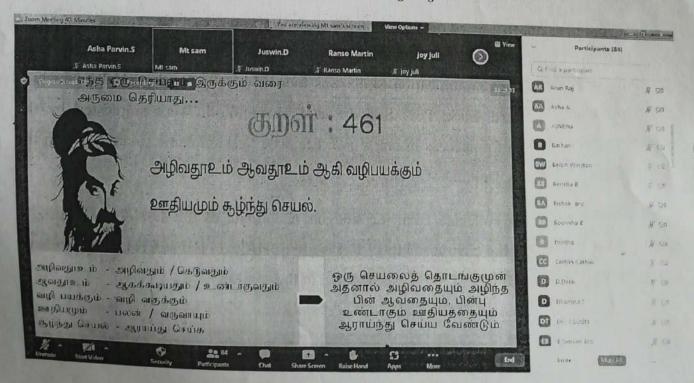
Feedback was collected from the students at the end of the session by sharing a Google form link in the chat box. https://forms.gle/bZHJQKFotUFVXTeC9. 86 students belonging to II and III BBA classes participated in the session.

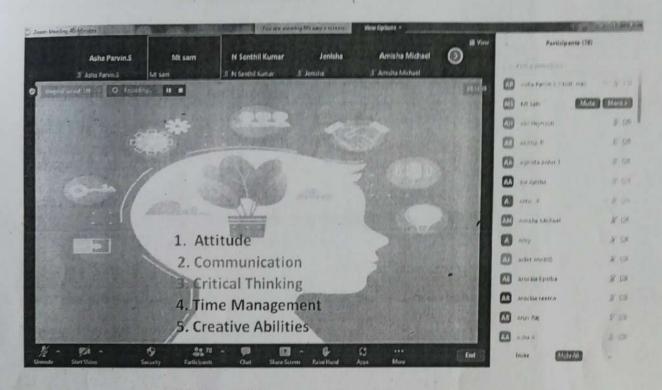


REV.FR. SAM F. MATHEW SECRETARY, STICAS



Invitation of the Soft Skill Training Program





Soft Skills focused by the speaker through his presentation

Program Outcome:

Students were made aware of the importance of soft skills to reach heights in their personal and professional life.

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S COLLEGE OF ARTS AND SCIENCE

AMMANDIVILAI

DEPARTMENT OF ENGLISH REPORT ON ONE DAY SEMINAR "RESEARCH AND SOFT SKILLS"

Date: December 06, 2021.

Time: 11.00 AM

Venue: Multimedia Hall

Guest of Honour: Dr. R. Vasuhi

Head of the Department, English.

Manonmaniam Sundaranar University, Thirunelveli.



Invitation

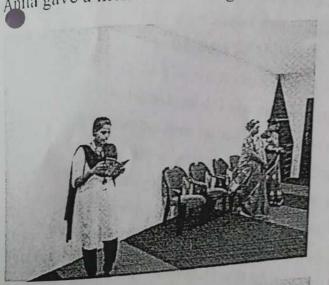
Department of English organized a one day seminar on "Research and Soft Skills" on December 06, 2017 in multimedia hall. Students of master degree and pre-doctoral scholars allended the seminar. The seminar focused on the research process for the blooming tesearchers. Master of ceremony was done by Ms. Gabrilla Sanchez. The session began with a prayer by Ms. Carolin Ebisha of H MA. Dr. E. Anita, Head of the department, delivered the Release by Ms. Carolin Ebisha of H MA. Dr. E. Anita, Head of the guest speaker Dr. R. Vasuhi address. Dr R. Jeba Malar, Vice-Principal honoured the guest speaker Dr. R. Vasuhi

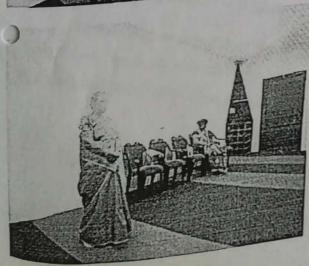
Assistant Professor of English.

Assistant Professor of English.

Dr. R. Vasuhi chaired the session with more useful research techniques and tips. She mainly focused on the mistakes made by the blooming researchers. The main purpose of a research has been discussed. It was an interacting session with the students and scholars. Most of the students volunteered themselves with the doubts and made use of the session very well. Students found this seminar an eye-opener process of research.

The seminar came to close around 01.15 pm. Dr. R. Vasuhi shared her experience on this seminar as a fruitful session and thanked everyone for their cooperation. The session wrapped up by a vote of thanks by Mr. M. Vinith, Assistant Professor of English. Dr. E. Anita gave a memento to the guest as a token of love on behalf of English department.









St.John's College of Arts & Science, Ammandivilai PG & Research Department of Commerce

and

Entrepreneurship Cell

Organise

Skill Development Programme for Youth on 03.03.2022 at 10.00am

Agenda

Welcome Address

: G. Ligin – I M.Com

Presidential Address

: Rev.Fr.Dr.V.John Bosco - Chairman

Felicitation

10

: Rev.Fr.Sam F Mathew - Secretary

Dr. M. Edwin Ganadhas- Principal

Dr. R. Rathiha - Research Co-ordinator

Introducing the Guest

: Dr. Eframe Sophia Selvam

Chief Guest Address

: Dr. S. Smilee Bose - HOD of Corporate Secretaryship

and Bank Management, St. Peter's Institute of Higher

Education and Research Chennai.

Vote of Thanks

: F. Jofrini Fran - III B.Com

St.John's College of Arts & Science, Ammandivilai

PG & Research Department of Commerce

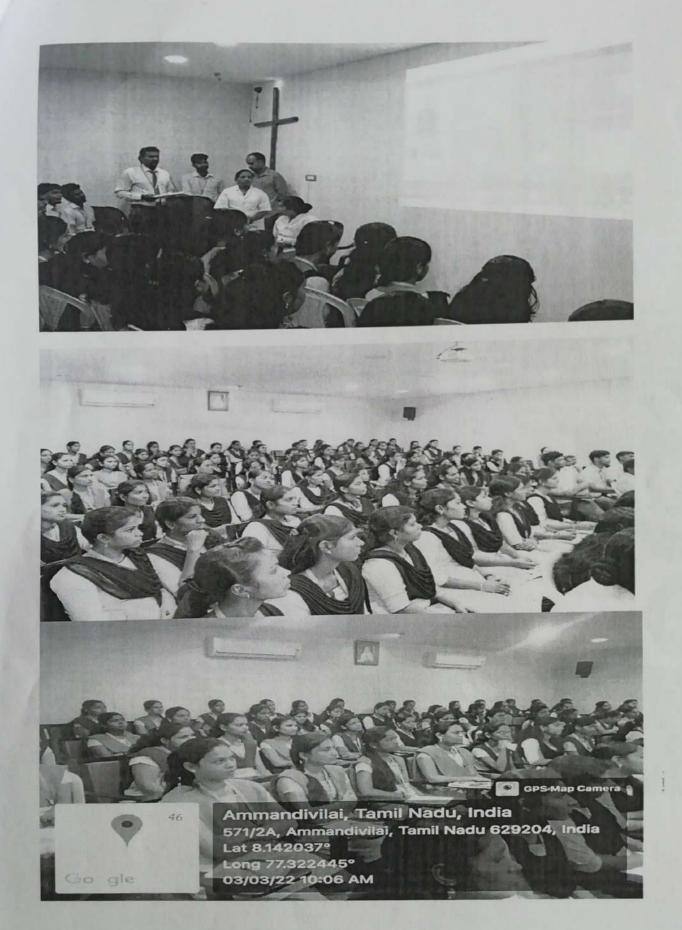
Entrepreneurship Cell

Report

PG & Research Department of Commerce and Entrepreneurship Cell organized a webinar on "Skill Development for Youth Empowerment" on 03.03.2022 at 10.am through Google meet at Multi media hall. Ms. G.Ligin - I M.Com welcomed the gathering. Rev.Fr.Dr.V. John Bosco, chairman of our college delivered the presidential address. Felicitation given by our college Secretary Rev. Fr.Sam F Mathew, Dr. M.Edwin Gnanadhas, Principal of our college and Dr. R. Rathiha, Research Co-ordinator of our College. Dr. F. Eframe Sophia Selvam, Head of the Department of Commerce introduced the Chief Guest.

Dr. S. Smilee Bose - Head of Department of Corporate Secretaryship and Bank Management, St. Peter's Institute of Higher Education and Research Chennai, gave key note address. In her speech she mentioned that to get successful in your life, most importantly you need to set your objectives, those things which will help you in making progress. Further, she insisted that how to improve personality development in this competitive world. Ms. F. Jofrini Fran – III B.Com thanked the gathering. Nearly 122 numbers of the students got benefit.





DEPARTMENT OF BUSINESS ADMINISTRATION

Report on Workshop in Art of Communication

Event : One-day Workshop in Art of Communication

Date & Time : 09.03.2022 & 10:30 - 02:30 P.M.

Venue : Multimedia Hall

Speakers : Mr. D. Arun Gladwin

Director, Vantage Academy

Nagercoil.

Participants : III BBA Students

Objective

To enhance communicational development among the students.

Description

The Department of Business Administration organised One-day Workshop in Art of Communication Program for the III BBA students on 09th March 2022. The main objective of the program was to enhance the development of communication. The sessions were handled by Mr. D. Arun Gladwin (Director, Vantage Academy, Nagercoil).

Following information shared by the speaker to the students as a part of the program:

- Taught about the definition of communication.
- Delivered clear information about to improve self-confidence through communication.
- Given more knowledge about the advantages and disadvantages of communication.
- Explained about to develop the team coordination through communication.



Principal Delivers Introductory Address



Resource Person Explains Elements of Effective Communication



Vote of thanks by Sahaya Ransom (III BBA)

Outcome of the Program

The program gave more knowledge about effective communication and to avoid the distractions while communicating with others. Effective communication leads the students to improve their self-confidence, self-motivation and team coordination.

S. Asha Parvin
Head of the Department

Dr. M. Edwin Gnanadhas Principal



St. JOHN'S COLLEGE OF ARTS & SCIENCE

(An ISO 9001 : 2008 Certified Institution)
(Affiliated to Manonmaniam Sundaranar University, Tirunelvell)
(A Christian Minority Institution)



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Ph: 04651 200014 | E-mail: Off.: stjcas@gmail.com | e-mail Per.: edwingnanadhas@gmail.com | Mob. 9488272021

DECLARATION

I hereby declare that the details and information given above are complete and true to the best of my knowledge and belief.

> Dr. M. EDWIN GNANADHAS PRINCIPAL

St. John's College of Arts and Science Ammandivilai- 629 204